



CITY MANAGER REPORT

Reporting Period: April 10 – May 10, 2020

Prepared By: Phillip A. Zavadil, City Manager

Date: April 10, 2020

COVID-19

COVID-19 Strategic Reentry Plan

Over the past month the City's Incident Command team and the Saint Paul Island Unified Command team has had several command meetings and taskforce meetings. We are currently finalizing a COVID-19 Strategic Reentry Plan for the community which is presented to City Council for approval.

COVID-19 Self-Quarantine Plan

This plan is completed and is ready for implementation. Janitorial staff have been indented and we are working on providing them online training regarding COVID-19 cleaning protocols. Alyssa Bourdukofsky was hired as the Accounting Clerk/Administrative assistant and is assigned to the Unified Command as the Quarantine Center Unit Leader and will be responsible for placing individuals in the units and managing the units. This plan can be found at the City's website at http://stpaulak.com/application/files/3715/8679/6028/SNP_COVID19_QuarantinePlan_11Apr20.pdf

Education and Outreach

City Command Staff continue to send out NIXLE messages pertaining to COVID-19 information. We are also working on a webpage from the City's website that will consolidate all the Saint Paul Island specific COVID-19 related information. This new page should be live by the end of May.

Meeting with DHSEM

On April 14, 2020 members for the City's Incident Command met with staff with the State of Alaska's Division of Homeland Security and Emergency Management regarding the process to set up and apply for reimbursement from the Federal Emergency Management Agency for the City's response to the COVID-19 pandemic.

Air Transportation

Current Status

Saint Paul Island continues to not have regular scheduled passenger service. However, charter flights have come in on occasion.

Ravn is still seeking CARES funding and hoping to start up again the first part of June.



Alaska Airlines announced that they will begin service to Cold Bay two times a week on Wednesdays and Sundays via the jet beginning May 16, 2020. They will depart Cold Bay at 5:30 pm. The posted fares on the Alaska Airlines website for Anchorage to Cold Bay are \$543 and Cold Bay to Anchorage is \$540.

Grant will continue service to St. George once Alaska Airlines provides service to Cold Bay. The service to St. George includes a stop in St. Paul. I do not know the schedule for this service yet but have requested a meeting with Grant management to discuss. The fares on Grant will be the same.

Saint Paul Leadership Coalition Meetings

On April 17, 2020 the Ataqun Akun Executive Planning Committee met to discuss our air transportation issues. From this committee made up of myself representing the City, Amos Philemonoff representing the Aleut Community of Saint Paul Island, Phillip Lestenkof representing Central Bering Sea Fishermen's Association, and Ron Philemonoff, representing TDX the Saint Paul Leadership Coalition was formed to specifically work on our air transportation issues. We developed both some short- and long-term goals (*see attached*).

The Coalition met on April 23rd and 30th and May 7th to finalize the goals, develop some specific tasks, provide updates on items each entity is work on and to develop and send a letter (*see attached*) to the State of Alaska Commissioner of Department of Transportation/Public Facilities requesting to start the process of certifying the Saint Paul Airport as a Part 139 airport so that we can receive passenger planes with 30 seats or more.

Meeting with USDOT Essential Air Service

Mayor Merculief, Amos Philemonoff, Mateo Paz-Soldan, Marissa Merculieff and I have had several meetings the USDOT Essential Air Service (EAS) personnel regarding the status of our EAS service. The EAS personnel have informed us that they are not going to make Ravn fly during this time.

We are currently working with the EAS personnel to issue a temporary Request for Proposals (RFP) that provide regular scheduled passenger air service to from Anchorage to Saint Paul Island. We are not sure when this RFP will be issued.

Meetings with Airlines

Amos Philemonoff and I have had several meetings with Ravn, Security Aviation, Grant Aviation, ACE and Alaska Airlines regarding passenger air service on Saint Paul Island. We have discussed with each airline what service they could provide to our community in the immediate term when people start flying again and in the long term with improved service.

Amos and I sent a letter (*see attached*) to USDOT Essential Air Service supporting a routing change for Grant from Dutch Harbor to St. Paul to St George and back to Cold Bay to St. Paul to St. George and back. This change would be in preparation of Alaska Airlines flying into Cold Bay.

Meetings with Regional Partners

I have had a couple meetings with City Manager/Administrators from Unalaska, Cold Bay, Sand Point, King Cove, Adak, and Aleutians East Borough regarding working together to address the lack of passenger air service in the Aleutian/Pribilof region. We are currently working on an opinion/editorial article that will describe our current situation in the region and the long history of the challenges the communities have had over the years with obtaining reliable air service.

Fisheries

North Pacific Fisheries Management Council

Due to coronavirus the NPFMC did not meet in April. The NPFMC will meeting June 8-10, 2020 by web conference. The Scientific and Statistical Committee will meet June 1-3, 2020 by web conference and the Advisory Panel will meet June 4-5, 2020 by web conference. Details on the meetings can be found at <https://meetings.npfmc.org/Meeting/Details/1443>.

Halibut

The Central Bering Sea Fishermen's Association is evaluating the upcoming 2020 halibut fishing season.

IFQ/Sablefish Transfer and Vessel Cap Exemption

CBSFA has submitted an Emergency Request for consideration by the NPFMC at the Special Meeting scheduled for May 15, 2020.

Five out of 6 CDQ groups, as well as IFQ holders in the Bering Sea, have expressed support for this idea and stated that they planned to weigh in. Attached is a support letter from the City and Aleut Community of Saint Paul Island in support of this action.

Apun Fuel Spill

The City is currently working with ADEC and has contracted Integrity Environmental to develop a plan (*see attached*) to submit to ADEC to sample and land spread the contaminated soil currently stockpiled at the landfill. Once the plan is approved we will begin the land spreading of the contaminated soil at the landfill and will collect and test samples at the spill site.

We have created a special fund to track all costs associated with cleanup and remediation actions in order to seek reimbursement from Apun or the National Pollution Funds Center

Lobbying Efforts in Juneau

Mark Hickey continues to provide updates to me with what is happening in Juneau. The State has received CARE funding but is still in the process of deciding on the distribution. Once we receive the funding and guidance regarding how the funding is to be used we will have a workshop with Council and admin staff to determine how best to use the CARES funding.

CEIP Loan

The payment of \$150,000 was made along with sending Resolution 20-10 was sent to NOAA Office of Coastal Management. Mateo informed our congressional delegation and Alaska Municipal Bond Bank of the payment, resolution and agreement with NOAA to move towards forgiveness of the CEIP Loan. Stephanie and I informed our audit firm of the recent updates.

APEI Board Meeting

On May 4, 2020 I attended an Alaska Public Entity Insurance board meeting via Zoom. The board approved to distribute \$1,000,000 in excess equity to its members, which would be split equally between a Premium Credit and Longevity Credit.

The APEI Executive Director reported that we could see an increase in insurance premiums as much as 25% in the coming year.

Planning and Zoning

AML Mooring Project

The AML Mooring project is still a go we are just waiting for a time that traveling to the island for AML personnel is a bit easier.

Finance Department

See attached financial report ending April 30, 2020.

Nadia and other staff worked to complete the renewal application for our insurance. The application was submitted early May. We will work with our insurance broker to see where we can achieve cost saving.

Fire Department

No fires occurred in April 2020.

On May 5, 2020 there was a small grass fire in the dunes south of the fuel tank farm. Fire and police personnel responded and within minutes of arriving on scene extinguished the fire using fire extinguishers. I submitted the fire report to the State Fire Marshal's Office.

Awards/Grants/Donations/Opportunities/Agreements

Below is a list of grants that City has applied, received, not awarded and those we are still waiting to hear if the City was awarded or not.

Year	Agency	Name of Grant Program	Purpose	Requested Amount	In Kind/Match	Status
2019	State of Alaska	Hazard Mitigation Grant Program	Purchase and installation of emergency community sirens	\$88,750	\$0	Awarded
2020	State of Alaska	Homeland Security Program	Preparation of Emergency Operations Plan	\$146,662	\$0	Waiting
2019	State of Alaska	Community Transportation Program	Construction and realignment of new Harbor Road	\$1,900,000	\$171,570	Not Awarded
2020	State of Alaska	Village Safe Water	Wastewater Lift Stations Replacement	\$1,872,200	\$0	Submitted
2020	State of Alaska	Division of Community and Regional Affairs	State of Alaska COVID-19 Community Distribution	\$1,299,332	\$0	Waiting

2019	Economic Development Administration	Technical Assistance	Development of Feasibility Study and Business Plan for Harbor Improvements and Expansion	\$120,000	\$107,922	Waiting
2020	US Department of Agriculture	High Energy Cost Grant	Power System Improvements Project	\$2,997,599	\$1,214,826	Submitted
2020	Alaska Community Foundation		Purchase of PPE to respond to COVID-19	\$10,000	\$0	Not Awarded
2020	Aleut Community of Saint Paul Island		Colonel Foulke Road Construction Drawing Set	\$7,875	\$0	Waiting
2020	Aleut Community of Saint Paul Island		Colonel Foulke Road Field Survey and Staking	\$15,683	\$0	Waiting
2020	Aleut Community of Saint Paul Island		St. Paul Community Ballfield Civil Design	\$19,500	\$0	Waiting
2020	Aleut Community of Saint Paul Island		New Tribal Duplex Utilities	\$132,000	\$0	Waiting
2020	Aleut Community of Saint Paul Island		City Hall Generator Project Oversight	\$25,000	\$0	Waiting
Total				\$8,634,601	\$1,494,318	

Ataqan Akun | St. Paul Leadership Cooperative Agreement

AIR PASSENGER SERVICE LONG-TERM NEEDS FOR ST. PAUL ISLAND AND REGION

ST. PAUL LEADERSHIP CALL TO ACTION

By Unanimous Consent Agreed to the Following

The Ataqan Akun Executive Planning Committee (AAEPC) of St. Paul Island, Alaska, includes the Leadership of the *Aleut Community of Saint Paul Island Tribal Government*, *Tanadgusix Corporation (TDX)*, *City of Saint Paul*, and *Central Bering Sea Fishermen's Association (CBSFA)*.

The AAEPC met on April 17, 2020 as leaders to act collectively, in a united effort on behalf of St. Paul Island, and to coordinate with the Aleutian Pribilof Region, (Coalition of the Region), to address the long-term passenger air service needs for St. Paul Island and Region. The urgency of the meeting was to begin addressing the crisis and loss of passenger air service to St. Paul Island and the Region, which has been further compounded by economic impacts and health concerns with the COVID-19 pandemic.

We recognize the critical importance of working together as leaders, in partnership with our Congressional Delegation and State of Alaska Legislature, the Federal Aviation Administration (FAA), US Department of Transportation (USDOT), State Department of Transportation/Public Facilities (DOT/PF), and Alaska Airlines or other passenger air carrier with a united vision and common goal as stated here:

Vision: To secure the most reliable, large capacity jet passenger air service to St. Paul Island and the Region.

Goals:

- To secure commitment from an airline carrier with a jet aircraft service that is larger than 30 passenger capacity aircraft (30+ PCA), such as Alaska Airlines with their 737 jet to meet our passenger air service needs for St. Paul Island and the Region.
 - To work with FAA and DOT/PF to recertify SNP airport and meet the 14 CFR Part 139 requirements to allow for larger 30+ PCAs. Concurrently, as part of the State's Part 139 recertification process, we will secure a written conditional commitment from an airline carrier, such as Alaska Airlines to serve SNP airport with 30+ PCA jet service, once SNP airport's Part 139 recertification is in place. Alaska Airlines could potentially offer a "Triangle Route" ANC-CLB-SNP-ANC as a part of the new proposed Cold Bay hub route.
 - Overall goal is to secure the long-term interest and commitment from a carrier, such as Alaska Airlines to provide 30+ PCA jet service to St. Paul Island. In doing so, to preserve St. Paul's Essential Air Service (EAS) certificate by working with USDOT to modify the SNP EAS, to award to new carrier with new stopover route. In addition, to support the pursuit of EAS certification of other communities including SDP and DUT.
 - St. Paul Island Airport is an asphalt surface measuring 6,500 by 150 feet. SNP is the third largest paved runway in the Aleutian Region and is larger than Barrow and Bethel's runways. Historical records for a 12-month period, SNP airport had 410 aircraft operations, an average of 34 per month. SNP airport was built in the 1950's and improved in 2005, with modern instrument landing systems (ILS) and weather reporting systems, including a newly paved runway and fully surrounded with fencing meeting the required FAA specifications for certification as a Part 139 airport.
 - To work with identified regional partner communities on above stated Vision and Goals.
-

Ataqan Akun | St. Paul Leadership Cooperative Agreement

AIR PASSENGER SERVICE SHORT-TERM NEEDS FOR ST. PAUL ISLAND

ST. PAUL LEADERSHIP CALL TO ACTION

By Unanimous Consent Agreed to the Following

The Ataqan Akun Executive Planning Committee (AAEPC) of St. Paul Island, Alaska, includes the Leadership of the *Aleut Community of Saint Paul Island Tribal Government*, *Tanadgusix Corporation (TDX)*, *City of Saint Paul*, and *Central Bering Sea Fishermen's Association (CBSFA)*.

The AAEPC met on April 17, 2020 as leaders to act collectively, in a united effort on behalf of St. Paul Island, Alaska, to address the short-term passenger air service needs for St. Paul Island. The urgency of the meeting was to begin addressing the crisis and loss of passenger air service to St. Paul Island, due to the RAVN bankruptcy, which has been further compounded by economic impacts and health concerns with the COVID-19 pandemic.

We recognize the critical importance of working together as leaders, in partnership with our Congressional Delegation and State of Alaska Legislature, the Federal Aviation Administration (FAA), US Department of Transportation (USDOT), State Department of Transportation/Public Facilities (DOT/PF), and, RAVN, Grant, Alaska Airlines or other passenger air carrier with a united vision and common goal as stated here:

Vision: To address short-term St. Paul Island, Alaska, passenger air service needs.

Goals:

- Our short-term goal to secure immediate, temporary passenger air service to St. Paul Island until a long-term solution is secured.
 - To work with current known carriers, RAVN, Grant Aviation, Ryan Air, Alaska Airlines, or other carriers to meet our short-term goal to secure immediate, temporary passenger air service to St. Paul Island until a long-term solution is secured with an air carrier that can handle our projected future passenger loads.
 - Encourage Ravn to continue providing passenger air service to St. Paul Island three times a week and four times a week during peak seasons, until long-term goal for 30+ PCA is identified and secured.
 - To work with FAA-DOT and our Delegation to preserve St. Paul's Essential Air Service (EAS) certificate.
 - Coordinate our short-term goals with our overall long-term goal, (stated in our long-term regional goal); that is to secure the long-term interest and commitment from a carrier, such as Alaska Airlines to provide 30+ PCA jet service to St. Paul Island. This includes to work with FAA and DOT/PF to recertify SNP airport and meet the 14 CFR Part 139 requirements to allow for larger 30+ PCAs.
-

Saint Paul Island Leadership Coalition

Aleut Community of Saint Paul Island

City of Saint Paul, Alaska

TDX Corporation, ANC Village of Saint Paul

Central Bering Sea Fishermen's Association

April 30, 2020

Commissioner MacKinnon
Alaska Department of Transportation &
Public Facilities
3132 Channel Dr.
Juneau, Alaska 99801

Re: Re-certification of Part 139 for the Saint Paul Airport

Dear Commissioner MacKinnon,

The Saint Paul Island leadership has united as a Coalition and have jointly agreed and hereby officially request that the Saint Paul Airport (SNP) be re-certified with a Part 139 Airport Operating Certificate. We request support and funding from Alaska Department of Transportation & Public Facilities (AKDOT&PF) to achieve this critical undertaking.

Due to Saint Paul Island's remote location, in the middle of Bering Sea 300 miles from the Alaska mainland; air service is our only form of scheduled passenger transportation. The community depends on scheduled air service for passenger, freight, and mail service, for basic necessities, routine medical services, and general economic well-being. With Ravn Air abruptly ceasing service, Saint Paul Island and many other communities in our region have been left isolated and stranded. In a united effort; our community leadership and the leadership of the region are working together to address our passenger air service needs, it is a critical economic, safety and health necessity.

We understand general protocol is to present a plan with a precise air carrier agreement negotiated to use a Part 139 certified airport once it's been approved, however, in this case timeliness is crucial and we are simultaneously working the communications and re-certification. Our leadership coalition is approaching Alaska Airlines to secure a conditional agreement for passenger air service to SNP; with Cold Bay being the hub, that would benefit Saint Paul Island and five neighboring Aleutian communities.

Our goal is to have Alaska Airlines operate a 737 jet from Anchorage to Cold Bay with a landing/stop in Saint Paul on the return flight to Anchorage. Smaller commuter airlines would shuttle passengers from Cold Bay to the nearby communities. This would allow for pooling of resources and consolidating of passenger loads, while continuing to provide essential air service to Saint Paul Island, which currently has an Essential Air Service contract, and to our five other regional airports.

In addition to the request for support and funding from the AKDOT&PF to re-certify and operate SNP as a Part 139 airport, the leadership coalition requests the following:

- Update prior work and related files, to provide an assessment of the SNP airport and documentation to meet Part 139 re-certification requirements;
- Conduct on site assets and airport layout, including all runway markings, lighting, and fencing; and
- Provide findings of any deficiencies, with recommendations to fix, and provide necessary funding for the SNP airport to meet qualification and to operate as certificated Part 139, airport, including, but not limited to:
 - I. Personnel and equipment required to man/operate a Part 139 airport with service from larger than 60 passenger aircraft, including the acquisition of an airport rescue fire fighting vehicle and marine rescue vessel/trailer,
 - II. Part 139 airport operations manuals and procedures,
 - III. Contract out SNP airport Part 139 manager duties, and
 - IV. Training to/for compliance and approval as Part 139 airport.

We are prepared to assist where appropriate and recognize the critical importance of working in partnership with our local leaders as well as our Congressional Delegation and the Federal Aviation Administration to accomplish attaining the certification.

Please feel free to contact Dianne Blumer at (907) 575-2279 to arrange a meeting or conference call to discuss any question or concerns.

Sincerely,



Amos Philemonoff
President, Aleut Community of
Saint Paul Island Tribal Government



Phillip A. Zavadil
City Manager
City of Saint Paul, Alaska



Phillip Lestenkof
President, Central Bering Sea
Fishermen's Association



Ron Philemonoff
CEO, TDX Village ANC
Saint Paul Island

Cc: Honorable Governor Dunleavy
Senator Lisa Murkowski
Senator Dan Sullivan
Congressman Don Young
Senator Lyman Hoffman
Speaker Bryce Edgmon
Deputy Commissioner John Binder



April 21, 2020

Mr. Kevin Schlemmer
Chief, Essential Air Service &
Domestic Analysis Division
U.S. Department of Transportation
1200 New Jersey Ave, SE
Washington, DC 20590
E-mail: kevin.schlemmer@dot.gov

RE: Grant Aviation's request to amend St. George EAS routing

Dear Mr. Schlemmer:

The City of Saint Paul (CSP) working in concert with the Aleut Community of Saint Paul Island (local Tribe), continue to monitor developments affecting aviation services at Saint Paul Island due to the decision by Ravn Aviation to terminate all operations in the State of Alaska.

As you know, the decision by Ravn Aviation leaves Saint Paul Island with no scheduled passenger service regardless of the existing Essential Air Service (EAS) order in effect. This situation is creating hardships today and will create an unacceptable lack of regular aviation services as the state begins to reduce and eliminate COVID-19 travel and business activity restrictions.

We were notified recently that Grant Aviation is petitioning the U.S. Department of Transportation to operate its EAS flights for St. George out of Cold Bay instead of Dutch Harbor. This change is in order to directly connect passengers with the anticipated flights by Alaska Air between Anchorage and Cold Bay.

Since these flights stop in St. Paul when Grant operates to and from St. George, the people of Saint Paul Island would have a connection to Anchorage on a scheduled basis with this change. Accordingly, the four community organizations signing this letter wish to offer the community of Saint Paul Island's support in favor of Grant Aviation's pending request.

We understand this change in routing is dependent on initiation of scheduled service between Anchorage and Cold Bay by Alaska Air or another carrier capable of handling the anticipated demand in the region. If Grant's request is approved, the community of Saint Paul Island requests the U.S. DOT require the new routing with Cold Bay remain in effect until such time as

our required EAS service is restored or other accommodations are made to handle the community's normal level of passenger activity.

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in blue ink, reading "Jacob Mercurief".

Jacob Mercurief, Mayor
City of Saint Paul

A handwritten signature in blue ink, reading "Amos Philemonoff Sr.".

Amos Philemonoff, President
Aleut Community of Saint Paul Island

cc. Phillip A. Zavadil, City Manager, City of Saint Paul
Dan Knesek, VP Of Operations, Grant Aviation
DOT/PF Deputy Commissioner Binder



May 11, 2020

Simon Kinneen, Chairman
David Witherell, Executive Director
North Pacific Fishery Management Council
1007 West Third St, Suite 400
Anchorage, Alaska 99501

Dear Chairman Kinneen:

The City of Saint Paul, Alaska and Aleut Community of St. Paul Island Tribal Government are writing to request the North Pacific Fishery Management Council's (the NPFMC) support for temporarily: 1) waiving owner on board requirements in the halibut and sablefish Individual Fishing Quota (IFQ) fisheries which would allow IFQ holders to transfer allocations to a hired master; and, 2) lifting the vessel cap in the Bering Sea Aleutian Island halibut regulatory areas 4B, 4C, 4D, and 4E, for reasons discussed below.

The coronavirus (COVID-19) pandemic has the potential to severely impact Alaska's fishing industry and coastal communities this summer, including Saint Paul Island. Our community of approximately 400 residents, lacks the medical infrastructure and resources necessary to respond to this pandemic. About 75% of our residents are afflicted by underlying conditions, and 1 in 4 of our residents is elderly. As a result, our community is particularly vulnerable to this virus.

Both measures, by reducing the active number of vessel fishery participants, temporarily, would help reduce the spread of the virus to crews, quotaholders, and communities, while allowing the fisheries to continue to be pursued, thereby providing benefits to the various stakeholders and the nation's food supply.

We therefore agree with the request of the coalition of halibut and sablefish users, and support an Emergency Rule that follows Option #3 in the industry request letter, and that adds COVID-19 to the limited exceptions for temporary transfer of IFQ which currently include Category A IFQ, qualified military service, surviving beneficiaries, and IFQ transfer to CDQ groups during years of low abundance. This will allow all quota share holders use of the Temporary Transfer of IFQ during the COVID-19 crisis. Under this option, vessel size classes, limits on at-sea processing and restrictions on corporate leasing would all remain in place.

However, an additional measure is required to make this request effective in the BSAI region -- lifting the vessel cap in halibut regulatory areas 4B, 4C, 4D, and 4E,

which includes the Pribilof Island region, see 50 CFR Section 679.42(h)(1). The vessel cap is equivalent to .5% of all Alaska halibut regulatory area allocations combined. From 2000 to 2010, the vessel cap ranged from 201,000 pounds to 295,000 pounds. With the downturn in halibut biomass across the range of the stock, the vessel cap in 2020 is 80,396 pounds. The number of IFQ vessels operating in the Bering Sea and Aleutian Islands has declined over the past ten years for various reasons, including severely reduced allocations in areas 4B, 4C, 4D, and 4E, restrictive vessel caps, reduced ex-vessel pricing, and whale depredation. At present, most of the larger vessels operating in the BSAI region are operating at or near the vessel cap, and waiving owner on board requirements will exacerbate the problem with fewer vessels fishing the BSAI this summer.

The lack of vessel capacity, exacerbated by the limits imposed by the cap, would leave greater amounts of fish in the water, and loss of foregone revenues, at a time when fishermen and their communities, including Saint Paul Island, most need them. Halibut fishers are hurting badly from reduced allocations – and many family businesses are barely surviving. Maximum flexibility, including an emergency transfer and vessel cap exemption, for the 2020 season may help BSAI small boat fishers, IFQ holders, and communities stay afloat until things return to normal.

We ask that you support the abovementioned requests at the special meeting to be held by the NPFMC on May 15 where emergency requests responsive to these extraordinary times will be considered.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jacob M. Mergulief".

Jacob Mergulief, Mayor, City of Saint Paul, Alaska

A handwritten signature in blue ink, appearing to read "Amos T. Philemonoff Sr.".

Amos Philemonoff, President, Aleut Community of Saint Paul Island Tribal Government



Landspreading Work Plan

St. Paul Island APUN Jet A Fuel Spill

Saint Paul Island, Alaska

ADEC Spill# 20259908301 & 20259908302

May 2020

Prepared for:

City of Saint Paul

PO Box 901

St. Paul Island, Alaska 99660

Prepared by:

Integrity Environmental LLC

12110 Business Blvd., Ste. 6 PMB #434

Eagle River, AK 99577

(907) 854-9639

www.integrity-environmental.com

A handwritten signature in black ink that reads "Shannon Oelkers". The signature is written in a cursive, flowing style.

Shannon Oelkers

Qualified Environmental Professional

Integrity Environmental LLC

TABLE OF CONTENTS

Acronyms and Abbreviations	iii
Section 1.0 Introduction.....	1
Section 2.0 Site Description and Background	1
Section 3.0 Contaminants of Potential Concern	2
Section 4.0 Site Security	2
Section 5.0 Landspread Site Construction	2
Section 6.0 Schedule	2
Section 7.0 Maintenance	2
Section 8.0 Waste Management.....	2
Section 9.0 Field Documentation.....	3
Section 10.0 References.....	4
Attachments	
Attachment A	A-1

TABLE OF FIGURES

Figure 1	Contaminated Site Location.....	A-2
Figure 2	Stockpile and Water Source Locations	A-3
Figure 3	Landspread Site.....	A-4

ACRONYMS & ABBREVIATIONS

AAC	Alaska Administrative Code
ADEC	Alaska Department of Environmental Conservation
CY	Cubic Yards
DRO	Diesel Range Organics
GPS	Global Positioning System
GRO	Gasoline Range Organics
PAH	Polycyclic Aromatic Hydrocarbons
PPE	Personal Protective Equipment
QEP	Qualified Environmental Professional
RRO	Residual Range Organics

Section 1.0 Introduction

This project is being conducted in order to landspread an approximately 60 cubic yard (CY) soil stockpile located at the City of Saint Paul Landfill in Saint Paul Island, Alaska consisting of scoria, sand, and rocky gravel.

Landspreading will be completed by a local loader operator hired by the City of Saint Paul under the remote supervision of the environmental professional on behalf of the City of Saint Paul.

Due to the COVID-19 pandemic, the travel bans, and social distancing requirements, Integrity will not be on site during the field work. Instead, Integrity's Qualified Environmental Professional (QEP) Shannon Oelkers will perform a virtual training for an experienced local as a qualified sampler. Phillip Zavadil, with the City of Saint Paul, will be acting on behalf of the QEP and will oversee the project completion in person. The QEP will also be available via phone or video conferencing to address any issues that arise during field work. Appropriate physical distancing (greater than six feet apart), and appropriate PPE (masks, nitrile gloves) will be observed during all training sessions and field work in accordance with State of Alaska Health Mandate 011, in effect as of March 28, 2020 and updated April 9, 2020 with regards to reducing the spread of the coronavirus.

The objective of this workplan is to complete landspreading of the stockpile at the City of Saint Paul Landfill.

Section 2.0 Site Description and Background

This stockpile was created in response to two Jet A spills which occurred concurrently at the same location on March 23, 2020 on City of Saint Paul property. American Marine Lines (AML) placed two ISO totes of fuel onto City of Saint Paul property as temporary staging during a barge delivery. The spill was caused by an APUN employed operator error during Jet A fuel transfer operations from the ISO tanks into APUN company fuel tank trucks and tank trailers. The release was not effectively contained and spread a distance of 575 feet in length and 175 feet at the widest point. APUN is the responsible party for the spill.

In the interest of human health and the environment, the City of Saint Paul responded to the spill after APUN operators declined to respond. Approximately 60 cubic yards of scoria, sand, and gravel was excavated from the spill site and transported to the current stockpile location at the City of Saint Paul Landfill (see Figure 2 of this report). Due to the size constraints of the available liner material, all soils were compiled into a single stockpile of uniform thickness when placed at the landfill.

Section 3.0 Contaminants of Potential Concern

The stockpile was created in response to a Jet A spill. Contaminants of concern are gasoline range organics (GRO), diesel range organics (DRO), residual range organics (RRO), and polycyclic aromatic hydrocarbons (PAH). There are no recorded historical spills at the spill location.

Section 4.0 Site Security

The landfill itself is surrounded by a chain link fence and gate, which is closed and locked unless the landfill is open for business and an operator is present to check in and direct users. The chosen landspreading site is located within the City of Saint Paul Landfill and will be barricaded from traffic using concrete or scrap metal vehicle barriers and boulders. In addition, signage will be made and posted in the landspread area to indicate restricted access.

Section 5.0 Landspread Site Construction

The landspreading area will be graded to remove any existing vegetation. Any applicable permits required by the State of Alaska will be obtained prior to construction activities at the City of Saint Paul Landfill. A 70 ft. by 70 ft. area will be constructed at a grade of less than one percent. These dimensions will allow for a landspread depth of four inches, based on an original stockpile of 60 cubic yards.

Section 6.0 Schedule

It is anticipated that field work for this project will be completed in May of 2020. A draft report will be submitted for ADEC review following project completion. It is anticipated that the final report for this project will be submitted by June 2020. COVID-19 pandemic response has severely disrupted many businesses and may affect the timeliness of reporting.

Section 7.0 Maintenance

Quarterly observations will occur for one year to ensure that no disruption to the landspreading site has occurred and that all barriers and signage are maintained.

Section 8.0 Waste Management

After the stockpile has been completely removed and spread, the covering will be emptied and disposed of appropriately at the landfill.

Section 9.0 Field Documentation

Field documentation will be completed through the use of logbooks, a site photo log, and a copy of the applicable permit, if a permit is required. Each log book entry will include the following data; Date, weather and other salient observations, sampling team members, field measurements, location of activity and site conditions, field observations and comments, workplan deviations, site photographs, site sketches, and GPS coordinates of the stockpile and of the landspread site.

A copy of this workplan will be provided to the Division of Solid Waste. If a permit is required, one will be prepared and approved prior to beginning any work.

Section 10.0 References

- ADEC (Alaska Department of Environmental Conservation). 2018. Title 18 of the Alaska Administrative Code (AAC) Chapter 75. Oil and other hazardous substances pollution control.
- ADEC (Alaska Department of Environmental Conservation). 2020. St. Paul Island APUN Jet A Fuel Spill, Spills Database. Spill Number: 20259908302.
<https://dec.alaska.gov/Applications/SPAR/PublicMVC/PERP/SpillDetails?SpillID=64941>. Accessed April 29, 2020.
- ADEC (Alaska Department of Environmental Conservation). 2020. St. Paul Island APUN Jet A Fuel Spill, Spills Database. Spill Number: 20259908301.
<https://dec.alaska.gov/Applications/SPAR/PublicMVC/PERP/SpillDetails?SpillID=64894>. Accessed April 29, 2020.
- ADEC (Alaska Department of Environmental Conservation). 2020. Technical Memorandum Landfarming at Sites in Alaska.
- ADEC (Alaska Department of Environmental Conservation). 2020. Well Log Tracking System (WELTS) database. <https://dnr.alaska.gov/welts/#show-welts-intro-template>. (Accessed April 29, 2020).
- Saint Paul Public Safety Police Department. 2020. Incident Report for APUN Fuel Spill, Case Number CR20-001100.
- State of Alaska Department of Health and Social Services. 2020. Health Mandate 011: Social Distancing. <https://gov.alaska.gov/home/covid19-healthmandates/>. (Accessed April 14, 2020).

ATTACHMENT A - FIGURES

**Figure 1 Contaminated Site Location
St. Paul Island APUN Jet A Fuel Spill**

Current to: 4/9/2020
Author: Integrity Environmental LLC
<http://www.integrity-environmental.com>



City of Saint Paul
Diamond Hill Road
Saint Paul Island, AK 99660
Within: Sec 25, T. 35 S., R. 132 W.,
Seward Meridian, Alaska.
Spill Site: 57° 7' 23.30667" N 170° 17' 4.15848" W
USGS 63K Quad: Pribilof Islands C-4
Coordinate System: NAD 1983 Alaska Albers
Data Source: ADEC Contaminated Sites Database

- Spill Site
 - Initial Runoff
 - Impacted Area After Rainfall (estimated)
 - TPA 09 Contaminated Sites (NOAA Sites)
- Contaminated Sites**
- Active
 - Cleanup Complete
 - Cleanup Complete - Institutional Controls
 - Informational



**Figure 2 Stockpile and Water Source Locations
St. Paul Island APUN Jet A Fuel Spill**

Current to: 5/1/2020
Author: Integrity Environmental LLC
<http://www.integrity-environmental.com>



City of Saint Paul
Diamond Hill Road
Saint Paul Island, AK 99660
Within: Sec 25, T. 35 S., R. 132 W.,
Seward Meridian, Alaska.
Spill Site: 57° 7' 23.30667" N 170° 17' 4.15848" W
USGS 63K Quad: Pribilof Islands C-4
Coordinate System: NAD 1983 Alaska Albers
Data Source: ADEC Contaminated Sites Database
and ADN R WELTS Database

- Spill Site
- Stockpile Location (approximate)
- City of Saint Paul Water Wells
- > Transport Route to Landfill/Stockpile



Figure 3 Landspread Site St. Paul Island APUN Jet A Fuel Spill

Current to: 5/4/2020
Author: Integrity Environmental LLC
<http://www.integrity-environmental.com>



City of Saint Paul
Diamond Hill Road
Saint Paul Island, AK 99660
Within: Sec 25, T. 35 S., R. 132 W.,
Seward Meridian, Alaska.
Spill Site: 57° 7' 23.30667" N 170° 17' 4.15848" W
USGS 63K Quad: Pribilof Islands C-4
Coordinate System: NAD 1983 Alaska Albers
Data Source: ADEC Contaminated Sites Database
and ADNRS WELTS Database

- Stockpile Location (approximate)
- Proposed Landspreading Site



FOR PERIOD FROM: April 1, 2020 TO April 30, 2020

FUND 101 MAYOR & COUNCIL

	YEAR TO DATE BUDGET	THIS MONTH'S ACTUAL	ANNUAL BUDGET	YEAR TO DATE ACTUAL	ENCUMBRANCES	REMAINING BUDGET	% BUDG USED
REVENUES							
EXPENSES							
LABOR							
51100 Clerical Hours	5,320	735	15,960	4,830	0	11,130	30 %
TOTAL LABOR ----->	5,320	735	15,960	4,830	0	11,130	30 %
LABOR BURDEN							
51500 SBS	0	45	0	296	0	(296)	%
51501 Labor Burden (budget only)	852	0	2,563	0	0	2,563	%
51510 PERS	0	46	0	304	0	(304)	%
51540 Medicare Hospital Insurance	0	11	0	70	0	(70)	%
TOTAL LABOR BURDEN----->	852	102	2,563	670	0	1,893	26 %
COST OF GOODS SOLD							
OPERATING EXPENSES							
53450 Gasoline	164	0	500	0	0	500	%
53520 Shipping & Air Freight	0	45	0	45	0	(45)	%
53890 Internal Heating Oil	164	0	500	0	0	500	%
53920 Internal Refuse Expense	684	0	2,057	0	0	2,057	%
TOTAL OPERATING EXPENSES----->	1,012	45	3,057	45	0	3,012	1 %
CONSTRUCTION/PROJECTS							
GENERAL & ADMINISTRATION							
55100 Telephone/Communications	584	205	1,758	454	0	1,304	26 %
55130 Postage	8	0	25	0	0	25	%
55160 Office Supplies	32	0	100	0	0	100	%
55220 Dues/Subscriptions	3,904	108	11,719	1,440	0	10,279	12 %
55400 Travel/Per Diem	5,532	103	16,600	4,656	159	11,785	29 %
55580 Meeting and Special Events	3,332	44	10,000	1,304	0	8,696	13 %
55700 Contributions	1,664	0	5,000	1,000	0	4,000	20 %
TOTAL GENERAL & ADMINISTRATION----->	15,056	460	45,202	8,854	159	36,189	20 %
DEBT PAYMENTS							

FOR PERIOD FROM: April 1, 2020 TO April 30, 2020

FUND 101 MAYOR & COUNCIL

	YEAR TO DATE BUDGET	THIS MONTH'S ACTUAL	ANNUAL BUDGET	YEAR TO DATE ACTUAL	ENCUMBRANCES	REMAINING BUDGET	% BUDG USED
	-----	-----	-----	-----	-----	-----	-----
CAPITAL IMPROVEMENTS							
TOTAL EXPENSES----->	22,240	1,342	66,782	14,399	159	52,224	22 %
NET SURPLUS/(DEFICIT)	(22,240)	(1,342)	(66,782)	(14,399)	(159)	(52,224)	22 %

FOR PERIOD FROM: April 1, 2020 TO April 30, 2020

FUND 102 NON DEPARTMENTAL FUND

	YEAR TO DATE BUDGET	THIS MONTH'S ACTUAL	ANNUAL BUDGET	YEAR TO DATE ACTUAL	ENCUMBRANCES	REMAINING BUDGET	% BUDG USED
REVENUES							
40140 Permits	1,482	0	4,450	0	0	4,450	%
40150 Sales Tax Registration	1,000	0	3,000	1,370	0	1,630	46 %
40160 Sales Tax	128,332	21,978	385,000	150,386	0	234,614	39 %
40170 Fish Tax	637,080	259,977	1,911,248	1,446,296	0	464,952	76 %
40180 Remote Seller Sales Tax	3,332	0	10,000	0	0	10,000	%
40250 State Revenue Sharing	18,200	0	54,600	0	0	54,600	%
40270 Shared Fisheries Business Tax	2,164	0	6,500	0	0	6,500	%
40310 State Fisheries Revenue Sharing	277,324	835	831,973	835	0	831,138	%
40320 Fisheries Landing Tax	3,332	0	10,000	0	0	10,000	%
40370 Fed Revenue Sharing-PILT	27,000	0	81,000	0	0	81,000	%
40380 Housing Revenue	38,332	0	115,000	29,204	0	85,796	25 %
40390 Building Rental Revenue	1,164	0	3,500	500	0	3,000	14 %
40420 Interest on Accounts (A/R)	832	0	2,500	252	0	2,248	10 %
40430 Finance Department	832	80	2,500	300	0	2,200	12 %
40440 Administrative Allocation	216,556	0	649,675	162,419	0	487,256	25 %
40460 Interest/Investment Income	76,664	0	230,000	37,496	0	192,504	16 %
40480 Lease Revenues	528	5,000	1,584	5,000	0	(3,416)	316 %
40530 Rental Revenues	1,164	0	3,500	0	0	3,500	%
40970 Labor Revenue	0	0	0	469	0	(469)	%
41180 Supplies/Merchandise Sold Revenue	1,164	481	3,500	1,870	0	1,630	53 %
41330 Miscellaneous Revenue	5,668	0	17,000	147	0	16,853	1 %
41340 Internal Lumber/Materials Revenue	532	0	1,600	(87)	0	1,687	(5) %
TOTAL REVENUES ----->	1,442,682	288,351	4,328,130	1,836,457	0	2,491,673	42 %
EXPENSES							
LABOR							
LABOR BURDEN							
COST OF GOODS SOLD							
OPERATING EXPENSES							
53520 Shipping & Air Freight	0	191	0	191	0	(191)	%
53740 Kits/Sample Testing	48	0	150	0	0	150	%
53810 Radio/Computers/Electrnc Equip	0	2,870	0	2,870	392	(3,262)	%
TOTAL OPERATING EXPENSES----->	48	3,061	150	3,061	392	(3,303)	999 %
CONSTRUCTION/PROJECTS							

FOR PERIOD FROM: April 1, 2020 TO April 30, 2020

FUND 102 NON DEPARTMENTAL FUND

	YEAR TO DATE BUDGET	THIS MONTH'S ACTUAL	ANNUAL BUDGET	YEAR TO DATE ACTUAL	ENCUMBRANCES	REMAINING BUDGET	% BUDG USED
GENERAL & ADMINISTRATION							
55100 Telephone/Communications	284	102	858	226	0	632	26 %
55130 Postage	8	0	30	0	0	30	%
55220 Dues/Subscriptions	6,132	107	18,402	4,462	0	13,940	24 %
55310 Insurance	14,268	0	42,808	0	0	42,808	%
55400 Travel/Per Diem	5,664	0	17,000	3,103	0	13,897	18 %
55610 Training	7,264	(10,750)	21,800	0	0	21,800	%
55820 Consulting Services	38,740	1,388	116,224	21,218	0	95,006	18 %
55940 Collection Expense	32	0	100	0	0	100	%
TOTAL GENERAL & ADMINISTRATION----->	72,392	(9,153)	217,222	29,009	0	188,213	13 %
DEBT PAYMENTS							
CAPITAL IMPROVEMENTS							
TOTAL EXPENSES----->	72,440	(6,092)	217,372	32,070	392	184,910	15 %
NET SURPLUS/(DEFICIT)	1,370,242	294,443	4,110,758	1,804,387	(392)	2,306,763	44 %

FOR PERIOD FROM: April 1, 2020 TO April 30, 2020

F103 - GF LEGAL & POLITICAL CONSULTANTS

	YEAR TO DATE BUDGET	THIS MONTH'S ACTUAL	ANNUAL BUDGET	YEAR TO DATE ACTUAL	ENCUMBRANCES	REMAINING BUDGET	% BUDG USED
REVENUES							
EXPENSES							
LABOR							
LABOR BURDEN							
COST OF GOODS SOLD							
OPERATING EXPENSES							
CONSTRUCTION/PROJECTS							
GENERAL & ADMINISTRATION							
55730 Legal Services	57,500	1,859	172,500	39,470	0	133,030	23 %
55820 Consulting Services	4,748	0	14,250	0	0	14,250	%
TOTAL GENERAL & ADMINISTRATION----->	62,248	1,859	186,750	39,470	0	147,280	21 %
DEBT PAYMENTS							
CAPITAL IMPROVEMENTS							
TOTAL EXPENSES----->	62,248	1,859	186,750	39,470	0	147,280	21 %
NET SURPLUS/(DEFICIT)	(62,248)	(1,859)	(186,750)	(39,470)	0	(147,280)	21 %

FOR PERIOD FROM: April 1, 2020 TO April 30, 2020

F104 - GF ENGINEERING

	YEAR TO DATE BUDGET	THIS MONTH'S ACTUAL	ANNUAL BUDGET	YEAR TO DATE ACTUAL	ENCUMBRANCES	REMAINING BUDGET	% BUDG USED
REVENUES							
EXPENSES							
LABOR							
LABOR BURDEN							
COST OF GOODS SOLD							
OPERATING EXPENSES							
CONSTRUCTION/PROJECTS							
54620 Engineering	1,664	1,541	5,000	1,541	0	3,459	31 %
TOTAL CONSTRUCTION/PROJECTS----->	1,664	1,541	5,000	1,541	0	3,459	31 %
GENERAL & ADMINISTRATION							
DEBT PAYMENTS							
CAPITAL IMPROVEMENTS							
TOTAL EXPENSES----->	1,664	1,541	5,000	1,541	0	3,459	31 %
NET SURPLUS/(DEFICIT)	(1,664)	(1,541)	(5,000)	(1,541)	0	(3,459)	31 %

FOR PERIOD FROM: April 1, 2020 TO April 30, 2020

F105 - CITY MANAGER DEPARTMENT

	YEAR TO DATE BUDGET	THIS MONTH'S ACTUAL	ANNUAL BUDGET	YEAR TO DATE ACTUAL	ENCUMBRANCES	REMAINING BUDGET	% BUDG USED
REVENUES							
EXPENSES							
LABOR							
51000 Department Head Salary	0	2,887	0	28,521	0	(28,521)	%
51100 Clerical Hours	42,712	0	128,137	0	0	128,137	%
51300 Laborer Hours	0	0	0	(3,236)	0	3,236	%
51360 Sick Pay	0	0	0	238	0	(238)	%
51380 Holiday Pay	0	0	0	1,401	0	(1,401)	%
51400 Administrative Leave	0	360	0	1,284	0	(1,284)	%
TOTAL LABOR ----->	42,712	3,247	128,137	28,208	0	99,929	22 %
LABOR BURDEN							
51500 SBS	0	193	0	1,922	0	(1,922)	%
51501 Labor Burden (budget only)	17,136	0	51,410	0	0	51,410	%
51510 PERS	0	692	0	6,896	0	(6,896)	%
51520 Esc	0	31	0	313	0	(313)	%
51530 Worker's Comp	0	22	0	205	0	(205)	%
51540 Medicare Hospital Insurance	0	46	0	455	0	(455)	%
51580 Medical Insurance	0	957	0	3,830	0	(3,830)	%
51590 Life Insurance	0	7	0	20	0	(20)	%
TOTAL LABOR BURDEN----->	17,136	1,948	51,410	13,641	0	37,769	27 %
COST OF GOODS SOLD							
OPERATING EXPENSES							
53390 Operating Supplies	116	0	350	150	0	200	43 %
53450 Gasoline	248	0	750	276	0	474	37 %
53520 Shipping & Air Freight	64	0	200	34	0	166	17 %
53540 Vehicle Maintenance	208	0	630	0	0	630	%
53920 Internal Refuse Expense	176	89	536	268	0	268	50 %
TOTAL OPERATING EXPENSES----->	812	89	2,466	728	0	1,738	30 %
CONSTRUCTION/PROJECTS							
GENERAL & ADMINISTRATION							
55100 Telephone/Communications	512	102	1,536	268	0	1,268	17 %
55130 Postage	16	0	50	0	0	50	%
55160 Office Supplies	48	0	150	0	0	150	%

FOR PERIOD FROM: April 1, 2020 TO April 30, 2020

F105 - CITY MANAGER DEPARTMENT

	YEAR TO DATE BUDGET	THIS MONTH'S ACTUAL	ANNUAL BUDGET	YEAR TO DATE ACTUAL	ENCUMBRANCES	REMAINING BUDGET	% BUDG USED
55220 Dues/Subscriptions	1,096	334	3,290	1,048	0	2,242	32 %
55310 Insurance	180	0	546	0	0	546	%
55400 Travel/Per Diem	6,000	334	18,000	10,124	0	7,876	56 %
55580 Meeting and Special Events	1,000	0	3,000	0	0	3,000	%
55670 Lease Expense	100	9	300	47	0	253	16 %
TOTAL GENERAL & ADMINISTRATION----->	8,952	779	26,872	11,487	0	15,385	43 %
DEBT PAYMENTS							
CAPITAL IMPROVEMENTS							
TOTAL EXPENSES----->	69,612	6,063	208,885	54,064	0	154,821	26 %
NET SURPLUS/(DEFICIT)	(69,612)	(6,063)	(208,885)	(54,064)	0	(154,821)	26 %

FOR PERIOD FROM: April 1, 2020 TO April 30, 2020

F110 - CITY CLERK DEPARTMENT

	YEAR TO DATE BUDGET	THIS MONTH'S ACTUAL	ANNUAL BUDGET	YEAR TO DATE ACTUAL	ENCUMBRANCES	REMAINING BUDGET	% BUDG USED
REVENUES							
EXPENSES							
LABOR							
51000 Department Head Salary	0	3,093	0	15,980	0	(15,980)	%
51100 Clerical Hours	27,700	0	83,101	0	0	83,101	%
51300 Laborer Hours	0	0	0	(1,671)	0	1,671	%
51360 Sick Pay	0	0	0	555	0	(555)	%
51370 Vacation Pay	0	255	0	823	0	(823)	%
51380 Holiday Pay	0	0	0	724	0	(724)	%
TOTAL LABOR ----->	27,700	3,348	83,101	16,411	0	66,690	20 %
LABOR BURDEN							
51500 SBS	0	197	0	1,100	0	(1,100)	%
51501 Labor Burden (budget only)	13,256	0	39,768	0	0	39,768	%
51510 PERS	0	708	0	3,950	0	(3,950)	%
51520 Esc	0	32	0	180	0	(180)	%
51530 Worker's Comp	0	21	0	116	0	(116)	%
51540 Medicare Hospital Insurance	0	47	0	260	0	(260)	%
51580 Medical Insurance	0	957	0	3,830	0	(3,830)	%
51590 Life Insurance	0	7	0	20	0	(20)	%
TOTAL LABOR BURDEN----->	13,256	1,969	39,768	9,456	0	30,312	24 %
COST OF GOODS SOLD							
OPERATING EXPENSES							
53390 Operating Supplies	116	0	350	150	0	200	43 %
53450 Gasoline	100	44	300	169	0	131	56 %
53520 Shipping & Air Freight	44	0	135	34	30	71	47 %
53540 Vehicle Maintenance	20	0	65	0	0	65	%
53810 Radio/Computers/Electrnc Equip	340	0	1,020	0	1,019	1	100 %
53920 Internal Refuse Expense	176	89	536	268	0	268	50 %
TOTAL OPERATING EXPENSES----->	796	133	2,406	621	1,049	736	69 %
CONSTRUCTION/PROJECTS							
GENERAL & ADMINISTRATION							
55100 Telephone/Communications	608	205	1,824	459	0	1,365	25 %
55130 Postage	16	2	50	5	0	45	10 %

FOR PERIOD FROM: April 1, 2020 TO April 30, 2020

F110 - CITY CLERK DEPARTMENT

	YEAR TO DATE BUDGET	THIS MONTH'S ACTUAL	ANNUAL BUDGET	YEAR TO DATE ACTUAL	ENCUMBRANCES	REMAINING BUDGET	% BUDG USED
55160 Office Supplies	82	0	250	0	0	250	%
55180 Furniture/Appliances < \$5K	182	0	550	0	0	550	%
55220 Dues/Subscriptions	1,491	234	4,475	848	0	3,627	19 %
55310 Insurance	88	0	269	0	0	269	%
55400 Travel/Per Diem	1,164	0	3,500	0	0	3,500	%
55670 Lease Expense	100	17	300	55	0	245	18 %
55820 Consulting Services	100	0	300	0	375	(75)	125 %
TOTAL GENERAL & ADMINISTRATION----->	3,831	458	11,518	1,367	375	9,776	15 %
DEBT PAYMENTS							
CAPITAL IMPROVEMENTS							
TOTAL EXPENSES----->	45,583	5,908	136,793	27,855	1,424	107,514	21 %
NET SURPLUS/(DEFICIT)	(45,583)	(5,908)	(136,793)	(27,855)	(1,424)	(107,514)	21 %

FOR PERIOD FROM: April 1, 2020 TO April 30, 2020

F116 - HOUSING DEPARTMENT

	YEAR TO DATE BUDGET	THIS MONTH'S ACTUAL	ANNUAL BUDGET	YEAR TO DATE ACTUAL	ENCUMBRANCES	REMAINING BUDGET	% BUDG USED
REVENUES							
EXPENSES							
LABOR							
51000 Department Head Salary	0	527	0	3,750	0	(3,750)	%
51100 Clerical Hours	5,516	278	16,548	278	0	16,270	2 %
51300 Laborer Hours	0	0	0	(418)	0	418	%
51360 Sick Pay	0	0	0	138	0	(138)	%
51370 Vacation Pay	0	64	0	206	0	(206)	%
51380 Holiday Pay	0	0	0	181	0	(181)	%
TOTAL LABOR ----->	5,516	869	16,548	4,135	0	12,413	25 %
LABOR BURDEN							
51500 SBS	0	53	0	278	0	(278)	%
51501 Labor Burden (budget only)	1,712	0	5,143	0	0	5,143	%
51510 PERS	0	189	0	999	0	(999)	%
51520 Esc	0	9	0	45	0	(45)	%
51530 Worker's Comp	0	6	0	29	0	(29)	%
51540 Medicare Hospital Insurance	0	12	0	66	0	(66)	%
TOTAL LABOR BURDEN----->	1,712	269	5,143	1,417	0	3,726	28 %
COST OF GOODS SOLD							
OPERATING EXPENSES							
53390 Operating Supplies	200	0	600	168	0	432	28 %
53510 Parts	132	0	400	0	0	400	%
53520 Shipping & Air Freight	2,500	2,572	7,500	5,327	6	2,167	71 %
53600 Building Maintenance	5,718	4,870	17,158	7,870	222	9,066	47 %
53880 Internal Electric Utility	4,600	1,020	13,800	4,529	0	9,271	33 %
53890 Internal Heating Oil	7,064	2,169	21,200	10,822	0	10,378	51 %
53900 Internal Water Expense	1,320	297	3,960	908	0	3,052	23 %
53910 Internal Sewer Expense	1,320	297	3,960	908	0	3,052	23 %
53920 Internal Refuse Expense	1,320	297	3,960	908	0	3,052	23 %
TOTAL OPERATING EXPENSES----->	24,174	11,522	72,538	31,440	228	40,870	44 %
CONSTRUCTION/PROJECTS							
54600 Contractors	1,332	0	4,000	930	0	3,070	23 %
TOTAL CONSTRUCTION/PROJECTS----->	1,332	0	4,000	930	0	3,070	23 %

FOR PERIOD FROM: April 1, 2020 TO April 30, 2020

F116 - HOUSING DEPARTMENT

	YEAR TO DATE BUDGET	THIS MONTH'S ACTUAL	ANNUAL BUDGET	YEAR TO DATE ACTUAL	ENCUMBRANCES	REMAINING BUDGET	% BUDG USED
GENERAL & ADMINISTRATION							
55100 Telephone/Communications	2,112	573	6,336	1,823	0	4,513	29 %
55130 Postage	48	1	150	1	0	149	1 %
55180 Furniture/Appliances < \$5K	500	0	1,500	0	0	1,500	%
55220 Dues/Subscriptions	3,708	865	11,125	3,460	0	7,665	31 %
55310 Insurance	6,524	0	19,579	0	0	19,579	%
55670 Lease Expense	0	9	0	47	0	(47)	%
TOTAL GENERAL & ADMINISTRATION----->	12,892	1,448	38,690	5,331	0	33,359	14 %
DEBT PAYMENTS							
CAPITAL IMPROVEMENTS							
57150 Building	8,332	0	25,000	0	0	25,000	%
TOTAL CAPITAL IMPROVEMENTS----->	8,332	0	25,000	0	0	25,000	%
TOTAL EXPENSES----->	53,958	14,108	161,919	43,253	228	118,438	27 %
NET SURPLUS/(DEFICIT)	(53,958)	(14,108)	(161,919)	(43,253)	(228)	(118,438)	27 %

FOR PERIOD FROM: April 1, 2020 TO April 30, 2020

F120 - FINANCE DEPARTMENT

	YEAR TO DATE BUDGET	THIS MONTH'S ACTUAL	ANNUAL BUDGET	YEAR TO DATE ACTUAL	ENCUMBRANCES	REMAINING BUDGET	% BUDG USED
REVENUES							
41330 Miscellaneous Revenue	0	0	0	50	0	(50)	%
TOTAL REVENUES ----->	0	0	0	50	0	(50)	%
EXPENSES							
LABOR							
51100 Clerical Hours	103,740	17,580	311,228	68,439	0	242,789	22 %
51300 Laborer Hours	0	0	0	(6,989)	0	6,989	%
51360 Sick Pay	0	0	0	2,562	0	(2,562)	%
51370 Vacation Pay	0	358	0	2,336	0	(2,336)	%
51380 Holiday Pay	0	2,196	0	6,181	0	(6,181)	%
51390 Overtime Pay	0	0	0	106	0	(106)	%
51430 Medical Insurance Opt Out	0	1,000	0	3,875	0	(3,875)	%
TOTAL LABOR ----->	103,740	21,134	311,228	76,510	0	234,718	25 %
LABOR BURDEN							
51500 SBS	0	1,366	0	5,190	0	(5,190)	%
51501 Labor Burden (budget only)	32,242	0	96,730	0	0	96,730	%
51510 PERS	0	4,904	0	18,585	0	(18,585)	%
51520 Esc	0	223	0	847	0	(847)	%
51530 Worker's Comp	0	144	0	547	0	(547)	%
51540 Medicare Hospital Insurance	0	323	0	1,228	0	(1,228)	%
51580 Medical Insurance	0	957	0	3,830	0	(3,830)	%
51590 Life Insurance	0	33	0	99	0	(99)	%
TOTAL LABOR BURDEN----->	32,242	7,950	96,730	30,326	0	66,404	31 %
COST OF GOODS SOLD							
OPERATING EXPENSES							
53390 Operating Supplies	164	153	500	424	0	76	85 %
53450 Gasoline	332	45	1,000	220	0	780	22 %
53510 Parts	0	40	0	40	0	(40)	%
53520 Shipping & Air Freight	111	0	335	37	30	268	20 %
53540 Vehicle Maintenance	20	0	65	0	0	65	%
53810 Radio/Computers/Electronic Equip	340	0	1,020	0	1,019	1	100 %
53920 Internal Refuse Expense	176	179	536	536	0	0	100 %
TOTAL OPERATING EXPENSES----->	1,143	417	3,456	1,257	1,049	1,150	67 %
CONSTRUCTION/PROJECTS							

FOR PERIOD FROM: April 1, 2020 TO April 30, 2020

F120 - FINANCE DEPARTMENT

	YEAR TO DATE BUDGET	THIS MONTH'S ACTUAL	ANNUAL BUDGET	YEAR TO DATE ACTUAL	ENCUMBRANCES	REMAINING BUDGET	% BUDG USED
GENERAL & ADMINISTRATION							
55100 Telephone/Communications	2,672	955	8,016	2,121	0	5,895	26 %
55130 Postage	732	218	2,200	765	0	1,435	35 %
55160 Office Supplies	364	144	1,100	144	45	911	17 %
55180 Furniture/Appliances < \$5K	400	0	1,200	0	0	1,200	%
55190 Printing	100	0	300	0	0	300	%
55220 Dues/Subscriptions	6,932	840	20,801	3,208	0	17,593	15 %
55250 Bank Charges	1,700	0	5,100	1,373	0	3,727	27 %
55280 Long/Short Account	82	0	250	0	0	250	%
55310 Insurance	277	0	837	0	0	837	%
55400 Travel/Per Diem	1,164	189	3,500	189	0	3,311	5 %
55670 Lease Expense	3,080	875	9,240	2,604	0	6,636	28 %
55790 Auditing Services	21,664	0	65,000	0	0	65,000	%
55820 Consulting Services	932	0	2,800	0	375	2,425	13 %
55840 Enhancement/Service Fees	3,332	881	10,000	3,523	0	6,477	35 %
55910 Miscellaneous Expense	32	9	100	15	0	85	15 %
56000 Vendor Interest Expense	64	367	200	367	0	(167)	184 %
TOTAL GENERAL & ADMINISTRATION----->	43,527	4,478	130,644	14,309	420	115,915	11 %
DEBT PAYMENTS							
CAPITAL IMPROVEMENTS							
57210 Vehicles	11,336	28,142	34,015	28,142	0	5,873	83 %
TOTAL CAPITAL IMPROVEMENTS----->	11,336	28,142	34,015	28,142	0	5,873	83 %
TOTAL EXPENSES----->	191,988	62,121	576,073	150,544	1,469	424,060	26 %
NET SURPLUS/(DEFICIT)	(191,988)	(62,121)	(576,073)	(150,494)	(1,469)	(424,110)	26 %

FOR PERIOD FROM: April 1, 2020 TO April 30, 2020

F130 - POLICE DEPARTMENT

	YEAR TO DATE BUDGET	THIS MONTH'S ACTUAL	ANNUAL BUDGET	YEAR TO DATE ACTUAL	ENCUMBRANCES	REMAINING BUDGET	% BUDG USED
REVENUES							
40280 State Grants	28,582	0	85,750	0	0	85,750	%
TOTAL REVENUES ----->	28,582	0	85,750	0	0	85,750	%
EXPENSES							
LABOR							
51000 Department Head Salary	0	6,013	0	23,114	0	(23,114)	%
51100 Clerical Hours	133,964	10,466	401,900	39,592	0	362,308	10 %
51300 Laborer Hours	0	12,805	0	34,452	0	(34,452)	%
51360 Sick Pay	0	190	0	987	0	(987)	%
51370 Vacation Pay	0	120	0	923	0	(923)	%
51380 Holiday Pay	0	0	0	5,154	0	(5,154)	%
51390 Overtime Pay	0	74	0	2,423	0	(2,423)	%
51430 Medical Insurance Opt Out	0	250	0	1,000	0	(1,000)	%
TOTAL LABOR ----->	133,964	29,918	401,900	107,645	0	294,255	27 %
LABOR BURDEN							
51500 SBS	0	1,918	0	7,297	0	(7,297)	%
51501 Labor Burden (budget only)	61,400	0	184,206	0	0	184,206	%
51510 PERS	0	5,459	0	22,354	0	(22,354)	%
51520 Esc	0	313	0	1,190	0	(1,190)	%
51530 Worker's Comp	0	982	0	3,690	0	(3,690)	%
51540 Medicare Hospital Insurance	0	454	0	1,726	0	(1,726)	%
51580 Medical Insurance	0	3,211	0	14,272	0	(14,272)	%
51590 Life Insurance	0	29	0	86	0	(86)	%
TOTAL LABOR BURDEN----->	61,400	12,366	184,206	50,615	0	133,591	27 %
COST OF GOODS SOLD							
OPERATING EXPENSES							
53390 Operating Supplies	332	0	1,000	210	123	667	33 %
53450 Gasoline	2,332	396	7,000	2,154	0	4,846	31 %
53520 Shipping & Air Freight	164	25	500	130	33	337	33 %
53540 Vehicle Maintenance	510	226	1,534	690	140	704	54 %
53600 Building Maintenance	0	883	0	2,383	50	(2,433)	%
53750 Uniforms	1,000	125	3,000	2,471	0	529	82 %
53780 Safety Equipment	832	0	2,500	0	0	2,500	%
53880 Internal Electric Utility	1,000	266	3,000	883	0	2,117	29 %
53890 Internal Heating Oil	648	247	1,950	888	0	1,062	46 %
53920 Internal Refuse Expense	176	179	536	536	0	0	100 %

FOR PERIOD FROM: April 1, 2020 TO April 30, 2020

F130 - POLICE DEPARTMENT

	YEAR TO DATE BUDGET	THIS MONTH'S ACTUAL	ANNUAL BUDGET	YEAR TO DATE ACTUAL	ENCUMBRANCES	REMAINING BUDGET	% BUDG USED
TOTAL OPERATING EXPENSES----->	6,994	2,347	21,020	10,345	346	10,329	51 %
CONSTRUCTION/PROJECTS							
GENERAL & ADMINISTRATION							
55100 Telephone/Communications	2,816	754	8,448	1,996	0	6,452	24 %
55130 Postage	64	3	200	5	0	195	3 %
55160 Office Supplies	164	0	500	335	0	165	67 %
55180 Furniture/Appliances < \$5K	932	0	2,800	0	0	2,800	%
55220 Dues/Subscriptions	4,488	877	13,471	3,464	0	10,007	26 %
55310 Insurance	4,528	0	13,585	0	0	13,585	%
55400 Travel/Per Diem	4,932	1,123	14,803	8,167	199	6,437	57 %
55430 Relocation Expense	832	0	2,500	2,500	0	0	100 %
55460 Recruitment Expense	0	0	0	0	208	(208)	%
55580 Meeting and Special Events	32	0	100	0	0	100	%
55610 Training	5,500	0	16,500	3,010	0	13,490	18 %
55670 Lease Expense	1,000	192	3,000	597	0	2,403	20 %
55820 Consulting Services	0	595	0	595	0	(595)	%
TOTAL GENERAL & ADMINISTRATION----->	25,288	3,544	75,907	20,669	407	54,831	28 %
DEBT PAYMENTS							
CAPITAL IMPROVEMENTS							
57180 Machinery/Equipment	28,582	0	85,750	0	3,650	82,100	4 %
57210 Vehicles	16,294	6,422	48,886	9,497	0	39,389	19 %
TOTAL CAPITAL IMPROVEMENTS----->	44,876	6,422	134,636	9,497	3,650	121,489	10 %
TOTAL EXPENSES----->	272,522	54,597	817,669	198,771	4,403	614,495	25 %
NET SURPLUS/(DEFICIT)	(243,940)	(54,597)	(731,919)	(198,771)	(4,403)	(528,745)	28 %

FOR PERIOD FROM: April 1, 2020 TO April 30, 2020

F135 - FIRE/EMS DEPARTMENT

	YEAR TO DATE BUDGET	THIS MONTH'S ACTUAL	ANNUAL BUDGET	YEAR TO DATE ACTUAL	ENCUMBRANCES	REMAINING BUDGET	% BUDG USED
REVENUES							
EXPENSES							
LABOR							
51000 Department Head Salary	0	2,577	0	9,433	0	(9,433)	%
51100 Clerical Hours	67,508	3,342	202,520	11,751	0	190,769	6 %
51300 Laborer Hours	0	5,488	0	15,530	0	(15,530)	%
51360 Sick Pay	0	63	0	329	0	(329)	%
51370 Vacation Pay	0	40	0	308	0	(308)	%
51380 Holiday Pay	0	0	0	1,335	0	(1,335)	%
51390 Overtime Pay	0	25	0	811	0	(811)	%
TOTAL LABOR	67,508	11,535	202,520	39,497	0	163,023	20 %
LABOR BURDEN							
51500 SBS	0	753	0	2,634	0	(2,634)	%
51501 Labor Burden (budget only)	32,900	0	98,708	0	0	98,708	%
51510 PERS	0	2,152	0	8,058	0	(8,058)	%
51520 Esc	0	123	0	430	0	(430)	%
51530 Worker's Comp	0	414	0	1,377	0	(1,377)	%
51540 Medicare Hospital Insurance	0	178	0	623	0	(623)	%
51580 Medical Insurance	0	1,576	0	4,952	0	(4,952)	%
51590 Life Insurance	0	11	0	33	0	(33)	%
TOTAL LABOR BURDEN	32,900	5,207	98,708	18,107	0	80,601	18 %
COST OF GOODS SOLD							
OPERATING EXPENSES							
53390 Operating Supplies	1,000	0	3,000	2,142	0	858	71 %
53420 Diesel	100	80	300	238	0	62	79 %
53450 Gasoline	16	0	50	18	0	32	36 %
53520 Shipping & Air Freight	64	0	200	530	30	(360)	280 %
53540 Vehicle Maintenance	368	0	1,108	0	0	1,108	%
53810 Radio/Computers/Electrnc Equip	484	0	1,460	0	2,308	(848)	158 %
53880 Internal Electric Utility	4,832	1,398	14,500	4,387	0	10,113	30 %
53900 Internal Water Expense	548	138	1,650	413	0	1,237	25 %
53910 Internal Sewer Expense	396	99	1,188	297	0	891	25 %
53920 Internal Refuse Expense	0	89	0	268	0	(268)	%
TOTAL OPERATING EXPENSES	7,808	1,804	23,456	8,293	2,338	12,825	45 %
CONSTRUCTION/PROJECTS							

FOR PERIOD FROM: April 1, 2020 TO April 30, 2020

F135 - FIRE/EMS DEPARTMENT

	YEAR TO DATE BUDGET	THIS MONTH'S ACTUAL	ANNUAL BUDGET	YEAR TO DATE ACTUAL	ENCUMBRANCES	REMAINING BUDGET	% BUDG USED
GENERAL & ADMINISTRATION							
55100 Telephone/Communications	202	0	610	11	0	599	2 %
55220 Dues/Subscriptions	0	0	0	377	0	(377)	%
55310 Insurance	3,716	0	11,153	0	0	11,153	%
55460 Recruitment Expense	0	333	0	872	0	(872)	%
55700 Contributions	3,996	1,800	12,000	7,200	0	4,800	60 %
55820 Consulting Services	100	0	300	0	375	(75)	125 %
TOTAL GENERAL & ADMINISTRATION----->	8,014	2,133	24,063	8,460	375	15,228	37 %
DEBT PAYMENTS							
CAPITAL IMPROVEMENTS							
TOTAL EXPENSES----->	116,230	20,679	348,747	74,357	2,713	271,677	22 %
NET SURPLUS/(DEFICIT)	(116,230)	(20,679)	(348,747)	(74,357)	(2,713)	(271,677)	22 %

FOR PERIOD FROM: April 1, 2020 TO April 30, 2020

F170 - MUNICIPAL SERVICES

	YEAR TO DATE BUDGET	THIS MONTH'S ACTUAL	ANNUAL BUDGET	YEAR TO DATE ACTUAL	ENCUMBRANCES	REMAINING BUDGET	% BUDG USED
REVENUES							
EXPENSES							
LABOR							
51000 Department Head Salary	0	7,302	0	27,082	0	(27,082)	%
51100 Clerical Hours	75,376	2,904	226,129	10,301	0	215,828	5 %
51300 Laborer Hours	0	0	0	(4,163)	0	4,163	%
51360 Sick Pay	0	177	0	1,490	0	(1,490)	%
51370 Vacation Pay	0	365	0	847	0	(847)	%
51380 Holiday Pay	0	859	0	3,199	0	(3,199)	%
51400 Administrative Leave	0	0	0	1,965	0	(1,965)	%
51430 Medical Insurance Opt Out	0	500	0	2,000	0	(2,000)	%
TOTAL LABOR	75,376	12,107	226,129	42,721	0	183,408	19 %
LABOR BURDEN							
51500 SBS	0	765	0	2,897	0	(2,897)	%
51501 Labor Burden (budget only)	26,641	0	79,929	0	0	79,929	%
51510 PERS	0	2,747	0	10,398	0	(10,398)	%
51520 Esc	0	125	0	473	0	(473)	%
51530 Worker's Comp	0	465	0	1,764	0	(1,764)	%
51540 Medicare Hospital Insurance	0	181	0	685	0	(685)	%
51590 Life Insurance	0	13	0	40	0	(40)	%
TOTAL LABOR BURDEN	26,641	4,296	79,929	16,257	0	63,672	20 %
COST OF GOODS SOLD							
OPERATING EXPENSES							
53390 Operating Supplies	164	0	500	270	0	230	54 %
53450 Gasoline	1,500	258	4,500	1,646	0	2,854	37 %
53520 Shipping & Air Freight	82	0	250	46	30	174	30 %
53540 Vehicle Maintenance	84	0	260	73	0	187	28 %
53780 Safety Equipment	82	0	250	0	0	250	%
53810 Radio/Computers/Electrnc Equip	532	0	1,600	0	1,047	553	65 %
53880 Internal Electric Utility	3,108	458	9,325	1,975	0	7,350	21 %
53900 Internal Water Expense	660	165	1,980	495	0	1,485	25 %
53910 Internal Sewer Expense	396	99	1,188	297	0	891	25 %
53920 Internal Refuse Expense	117	89	357	268	0	89	75 %
TOTAL OPERATING EXPENSES	6,725	1,069	20,210	5,070	1,077	14,063	30 %
CONSTRUCTION/PROJECTS							

FOR PERIOD FROM: April 1, 2020 TO April 30, 2020

F170 - MUNICIPAL SERVICES

	YEAR TO DATE BUDGET	THIS MONTH'S ACTUAL	ANNUAL BUDGET	YEAR TO DATE ACTUAL	ENCUMBRANCES	REMAINING BUDGET	% BUDG USED
GENERAL & ADMINISTRATION							
55100 Telephone/Communications	660	222	1,980	518	0	1,462	26 %
55130 Postage	32	0	100	0	0	100	%
55160 Office Supplies	164	0	500	0	0	500	%
55180 Furniture/Appliances < \$5K	264	0	800	0	0	800	%
55220 Dues/Subscriptions	1,798	235	5,398	945	0	4,453	18 %
55310 Insurance	228	0	684	0	0	684	%
55460 Recruitment Expense	0	763	0	1,013	0	(1,013)	%
55670 Lease Expense	20	8	67	22	0	45	33 %
55820 Consulting Services	0	0	0	0	375	(375)	%
TOTAL GENERAL & ADMINISTRATION----->	3,166	1,228	9,529	2,498	375	6,656	30 %
DEBT PAYMENTS							
CAPITAL IMPROVEMENTS							
57210 Vehicles	9,152	28,142	27,457	28,142	0	(685)	102 %
TOTAL CAPITAL IMPROVEMENTS----->	9,152	28,142	27,457	28,142	0	(685)	102 %
TOTAL EXPENSES----->	121,060	46,842	363,254	94,688	1,452	267,114	26 %
NET SURPLUS/(DEFICIT)	(121,060)	(46,842)	(363,254)	(94,688)	(1,452)	(267,114)	26 %

FOR PERIOD FROM: April 1, 2020 TO April 30, 2020

F172 - MAINT/LABOR (PW,MAINT,AIRPORT)

	YEAR TO DATE BUDGET	THIS MONTH'S ACTUAL	ANNUAL BUDGET	YEAR TO DATE ACTUAL	ENCUMBRANCES	REMAINING BUDGET	% BUDG USED
REVENUES							
40240 Contracts Revenue-Other Sources	9,900	0	29,706	0	0	29,706	%
40920 Internal Equipment Revenue	0	0	0	3,242	0	(3,242)	%
41330 Miscellaneous Revenue	1,573	0	4,725	0	0	4,725	%
TOTAL REVENUES ----->	11,473	0	34,431	3,242	0	31,189	9 %
EXPENSES							
LABOR							
51100 Clerical Hours	103,806	0	311,422	0	0	311,422	%
51300 Laborer Hours	0	18,453	0	62,023	0	(62,023)	%
51360 Sick Pay	0	440	0	1,686	0	(1,686)	%
51370 Vacation Pay	0	486	0	1,671	0	(1,671)	%
51380 Holiday Pay	0	297	0	2,972	0	(2,972)	%
51390 Overtime Pay	0	0	0	863	0	(863)	%
51430 Medical Insurance Opt Out	0	250	0	1,000	0	(1,000)	%
TOTAL LABOR ----->	103,806	19,926	311,422	70,215	0	241,207	23 %
LABOR BURDEN							
51500 SBS	0	1,305	0	4,837	0	(4,837)	%
51501 Labor Burden (budget only)	40,047	0	120,143	0	0	120,143	%
51510 PERS	0	3,170	0	12,007	0	(12,007)	%
51520 Esc	0	213	0	789	0	(789)	%
51530 Worker's Comp	0	1,247	0	4,442	0	(4,442)	%
51540 Medicare Hospital Insurance	0	309	0	1,142	0	(1,142)	%
51580 Medical Insurance	0	1,915	0	7,659	0	(7,659)	%
51590 Life Insurance	0	13	0	46	0	(46)	%
TOTAL LABOR BURDEN----->	40,047	8,172	120,143	30,922	0	89,221	26 %
COST OF GOODS SOLD							
53220 Cost of Parts Sold	400	2,753	1,200	2,753	0	(1,553)	229 %
TOTAL COST OF GOODS SOLD----->	400	2,753	1,200	2,753	0	(1,553)	229 %
OPERATING EXPENSES							
53390 Operating Supplies	1,832	51	5,500	898	1,090	3,512	36 %
53420 Diesel	4,000	966	12,000	5,962	0	6,038	50 %
53450 Gasoline	1,664	921	5,000	3,401	0	1,599	68 %
53490 Internal Package Stock Expense	0	0	0	50	0	(50)	%
53510 Parts	0	307	0	307	0	(307)	%
53520 Shipping & Air Freight	2,332	68	7,000	795	306	5,899	16 %
53540 Vehicle Maintenance	12,022	0	36,070	2,330	0	33,740	6 %
53600 Building Maintenance	6,832	0	20,500	61	799	19,640	4 %

FOR PERIOD FROM: April 1, 2020 TO April 30, 2020

F172 - MAINT/LABOR (PW,MAINT,AIRPORT)

	YEAR TO DATE BUDGET	THIS MONTH'S ACTUAL	ANNUAL BUDGET	YEAR TO DATE ACTUAL	ENCUMBRANCES	REMAINING BUDGET	% BUDG USED
53660 Street Lights/Fire Alarm System	19,267	0	57,803	20,992	11,458	25,353	56 %
53670 Street Light Electricity	10,732	3,133	32,200	9,416	0	22,784	29 %
53690 Small Tool Expense	2,164	887	6,500	1,157	1,236	4,107	37 %
53780 Safety Equipment	1,664	42	5,000	42	1,206	3,752	25 %
53880 Internal Electric Utility	8,288	3,164	24,870	9,056	0	15,814	36 %
53890 Internal Heating Oil	6,320	2,272	18,960	10,216	0	8,744	54 %
53900 Internal Water Expense	792	198	2,376	594	0	1,782	25 %
53910 Internal Sewer Expense	528	132	1,584	396	0	1,188	25 %
53920 Internal Refuse Expense	832	89	2,502	268	0	2,234	11 %
TOTAL OPERATING EXPENSES----->	79,269	12,230	237,865	65,941	16,095	155,829	34 %
CONSTRUCTION/PROJECTS							
GENERAL & ADMINISTRATION							
55100 Telephone/Communications	288	102	864	226	0	638	26 %
55130 Postage	32	0	100	0	0	100	%
55160 Office Supplies	32	0	100	0	0	100	%
55180 Furniture/Appliances < \$5K	164	0	500	0	0	500	%
55220 Dues/Subscriptions	1,713	134	5,145	1,364	115	3,666	29 %
55280 Long/Short Account	0	(2,114)	0	(2,114)	0	2,114	%
55310 Insurance	16,352	0	49,060	0	0	49,060	%
55670 Lease Expense	20	200	67	814	0	(747)	999 %
TOTAL GENERAL & ADMINISTRATION----->	18,601	(1,678)	55,836	290	115	55,431	1 %
DEBT PAYMENTS							
CAPITAL IMPROVEMENTS							
57210 Vehicles	9,152	28,142	27,457	28,142	0	(685)	102 %
TOTAL CAPITAL IMPROVEMENTS----->	9,152	28,142	27,457	28,142	0	(685)	102 %
TOTAL EXPENSES----->	251,275	69,545	753,923	198,263	16,210	539,450	28 %
NET SURPLUS/(DEFICIT)	(239,802)	(69,545)	(719,492)	(195,021)	(16,210)	(508,261)	29 %

FOR PERIOD FROM: April 1, 2020 TO April 30, 2020

F180 - MOTOR POOL

	YEAR TO DATE BUDGET	THIS MONTH'S ACTUAL	ANNUAL BUDGET	YEAR TO DATE ACTUAL	ENCUMBRANCES	REMAINING BUDGET	% BUDG USED
REVENUES							
EXPENSES							
LABOR							
51100 Clerical Hours	38,948	0	116,851	0	0	116,851	%
51200 Mechanic Hours	0	3,797	0	25,430	0	(25,430)	%
51300 Laborer Hours	0	0	0	(922)	0	922	%
51360 Sick Pay	0	1,618	0	2,563	0	(2,563)	%
51370 Vacation Pay	0	155	0	808	0	(808)	%
51380 Holiday Pay	0	1,403	0	3,206	0	(3,206)	%
51390 Overtime Pay	0	0	0	1,299	0	(1,299)	%
TOTAL LABOR ----->	38,948	6,973	116,851	32,384	0	84,467	28 %
LABOR BURDEN							
51500 SBS	0	486	0	2,135	0	(2,135)	%
51501 Labor Burden (budget only)	19,840	0	59,526	0	0	59,526	%
51510 PERS	0	1,745	0	7,654	0	(7,654)	%
51520 Esc	0	79	0	348	0	(348)	%
51530 Worker's Comp	0	590	0	2,485	0	(2,485)	%
51540 Medicare Hospital Insurance	0	115	0	504	0	(504)	%
51580 Medical Insurance	0	1,915	0	7,659	0	(7,659)	%
51590 Life Insurance	0	13	0	40	0	(40)	%
TOTAL LABOR BURDEN----->	19,840	4,943	59,526	20,825	0	38,701	35 %
COST OF GOODS SOLD							
OPERATING EXPENSES							
53390 Operating Supplies	2,632	0	7,900	150	0	7,750	2 %
53420 Diesel	132	0	400	474	0	(74)	119 %
53450 Gasoline	332	158	1,000	591	0	409	59 %
53490 Internal Package Stock Expense	0	0	0	1,331	0	(1,331)	%
53510 Parts	1,664	25	4,999	49	0	4,950	1 %
53520 Shipping & Air Freight	832	23	2,500	83	0	2,417	3 %
53540 Vehicle Maintenance	5,780	0	17,340	0	0	17,340	%
53600 Building Maintenance	1,432	0	4,300	0	0	4,300	%
53690 Small Tool Expense	664	0	2,000	0	0	2,000	%
53720 Rentals	2,164	130	6,500	1,308	0	5,192	20 %
53740 Kits/Sample Testing	400	0	1,200	0	0	1,200	%
53780 Safety Equipment	100	21	300	21	0	279	7 %
53880 Internal Electric Utility	2,352	475	7,060	1,384	0	5,676	20 %
53900 Internal Water Expense	660	165	1,980	495	0	1,485	25 %

FOR PERIOD FROM: April 1, 2020 TO April 30, 2020

F180 - MOTOR POOL

	YEAR TO DATE BUDGET	THIS MONTH'S ACTUAL	ANNUAL BUDGET	YEAR TO DATE ACTUAL	ENCUMBRANCES	REMAINING BUDGET	% BUDG USED
53910 Internal Sewer Expense	396	99	1,188	297	0	891	25 %
53920 Internal Refuse Expense	713	179	2,145	536	0	1,609	25 %
TOTAL OPERATING EXPENSES----->	20,253	1,275	60,812	6,719	0	54,093	11 %
CONSTRUCTION/PROJECTS							
GENERAL & ADMINISTRATION							
55100 Telephone/Communications	680	222	2,040	497	0	1,543	24 %
55130 Postage	11	0	35	0	0	35	%
55160 Office Supplies	16	0	50	0	0	50	%
55220 Dues/Subscriptions	2,660	336	7,980	2,842	0	5,138	36 %
55310 Insurance	6,928	0	20,790	0	0	20,790	%
55400 Travel/Per Diem	1,118	7,991	3,358	11,512	0	(8,154)	343 %
55670 Lease Expense	20	0	67	14	0	53	21 %
TOTAL GENERAL & ADMINISTRATION----->	11,433	8,549	34,320	14,865	0	19,455	43 %
DEBT PAYMENTS							
CAPITAL IMPROVEMENTS							
TOTAL EXPENSES----->	90,474	21,740	271,509	74,793	0	196,716	28 %
NET SURPLUS/(DEFICIT)	(90,474)	(21,740)	(271,509)	(74,793)	0	(196,716)	28 %

FOR PERIOD FROM: April 1, 2020 TO April 30, 2020

F300 - BULK FUEL

	YEAR TO DATE BUDGET	THIS MONTH'S ACTUAL	ANNUAL BUDGET	YEAR TO DATE ACTUAL	ENCUMBRANCES	REMAINING BUDGET	% BUDG USED
REVENUES							
40810 Fuel Profit Sharing	18,332	0	55,000	0	0	55,000	%
40820 Diesel Revenue	88,332	3,321	265,000	59,087	0	205,913	22 %
40830 Internal Diesel Sales	281,664	69,996	845,000	294,978	0	550,022	35 %
40840 Diesel Fuel Revenues-Auto Delivery	156,664	0	470,000	113,894	0	356,106	24 %
40850 Gasoline Revenues	126,664	14,270	380,000	88,842	0	291,158	23 %
40860 Internal Gasoline Sales	11,000	3,142	33,000	14,493	0	18,507	44 %
40970 Labor Revenue	0	0	0	200	0	(200)	%
TOTAL REVENUES ----->	682,656	90,729	2,048,000	571,494	0	1,476,506	28 %
EXPENSES							
LABOR							
51100 Clerical Hours	32,540	0	97,628	0	0	97,628	%
51300 Laborer Hours	0	7,506	0	24,322	0	(24,322)	%
51360 Sick Pay	0	0	0	340	0	(340)	%
51370 Vacation Pay	0	0	0	569	0	(569)	%
51380 Holiday Pay	0	418	0	1,953	0	(1,953)	%
51390 Overtime Pay	0	364	0	364	0	(364)	%
51430 Medical Insurance Opt Out	0	500	0	2,000	0	(2,000)	%
TOTAL LABOR ----->	32,540	8,788	97,628	29,548	0	68,080	30 %
LABOR BURDEN							
51500 SBS	0	577	0	2,018	0	(2,018)	%
51501 Labor Burden (budget only)	13,448	0	40,349	0	0	40,349	%
51510 PERS	0	2,069	0	7,242	0	(7,242)	%
51520 Esc	0	94	0	329	0	(329)	%
51530 Worker's Comp	0	1,230	0	4,355	0	(4,355)	%
51540 Medicare Hospital Insurance	0	136	0	477	0	(477)	%
51580 Medical Insurance	0	957	0	3,830	0	(3,830)	%
51590 Life Insurance	0	13	0	40	0	(40)	%
TOTAL LABOR BURDEN----->	13,448	5,076	40,349	18,291	0	22,058	45 %
COST OF GOODS SOLD							
53100 Cost of Diesel Sold	400,000	99,114	1,200,000	437,985	0	762,015	37 %
53120 Cost of Gasoline Sold	106,664	16,695	320,000	82,878	0	237,122	26 %
53130 State & Federal Excise Tax	32	11	100	12	0	88	12 %
53140 LUST Tax	82	31	250	97	0	153	39 %
53150 Oil Spill Tax	132	66	400	244	0	156	61 %
53160 Fuel Surcharge	664	295	2,000	922	0	1,078	46 %
TOTAL COST OF GOODS SOLD----->	507,574	116,212	1,522,750	522,138	0	1,000,612	34 %

FOR PERIOD FROM: April 1, 2020 TO April 30, 2020

F300 - BULK FUEL

	YEAR TO DATE BUDGET	THIS MONTH'S ACTUAL	ANNUAL BUDGET	YEAR TO DATE ACTUAL	ENCUMBRANCES	REMAINING BUDGET	% BUDG USED
OPERATING EXPENSES							
53390 Operating Supplies	364	108	1,100	379	0	721	34 %
53420 Diesel	1,664	331	5,000	1,221	0	3,779	24 %
53450 Gasoline	832	213	2,500	828	0	1,672	33 %
53490 Internal Package Stock Expense	832	0	2,500	0	0	2,500	%
53510 Parts	0	25	0	25	0	(25)	%
53520 Shipping & Air Freight	500	48	1,500	85	8	1,407	6 %
53540 Vehicle Maintenance	396	0	1,190	0	70	1,120	6 %
53740 Kits/Sample Testing	500	0	1,500	0	0	1,500	%
53780 Safety Equipment	200	21	600	21	0	579	4 %
53880 Internal Electric Utility	4,164	1,121	12,500	3,916	0	8,584	31 %
53920 Internal Refuse Expense	117	33	357	99	0	258	28 %
53950 Spill Prevention	832	0	2,500	0	0	2,500	%
TOTAL OPERATING EXPENSES----->	10,401	1,900	31,247	6,574	78	24,595	21 %
CONSTRUCTION/PROJECTS							
54620 Engineering	8,332	4,160	25,000	4,160	0	20,840	17 %
TOTAL CONSTRUCTION/PROJECTS----->	8,332	4,160	25,000	4,160	0	20,840	17 %
GENERAL & ADMINISTRATION							
55100 Telephone/Communications	852	205	2,556	464	0	2,092	18 %
55220 Dues/Subscriptions	1,188	133	3,564	758	0	2,806	21 %
55280 Long/Short Account	0	(20)	0	118	0	(118)	%
55310 Insurance	18,864	0	56,595	0	0	56,595	%
55550 Admin Allocation Expense	62,443	0	187,331	45,477	0	141,854	24 %
55670 Lease Expense	20	0	67	14	0	53	21 %
55720 License/Permits	196	0	590	0	0	590	%
55820 Consulting Services	0	0	0	0	18,800	(18,800)	%
TOTAL GENERAL & ADMINISTRATION----->	83,563	318	250,703	46,831	18,800	185,072	26 %
DEBT PAYMENTS							
CAPITAL IMPROVEMENTS							
57120 Plant & Equipment	113,580	0	340,745	0	0	340,745	%
57210 Vehicles	10,966	6,422	32,902	35,184	0	(2,282)	107 %
TOTAL CAPITAL IMPROVEMENTS----->	124,546	6,422	373,647	35,184	0	338,463	9 %
TOTAL EXPENSES----->	780,404	142,876	2,341,324	662,726	18,878	1,659,720	29 %

FOR PERIOD FROM: April 1, 2020 TO April 30, 2020

F300 - BULK FUEL

	YEAR TO DATE BUDGET	THIS MONTH'S ACTUAL	ANNUAL BUDGET	YEAR TO DATE ACTUAL	ENCUMBRANCES	REMAINING BUDGET	% BUDG USED
NET SURPLUS/(DEFICIT)	(97,748)	(52,147)	(293,324)	(91,232)	(18,878)	(183,214)	38 %

FOR PERIOD FROM: April 1, 2020 TO April 30, 2020

F305 - MARINE SALES

	YEAR TO DATE BUDGET	THIS MONTH'S ACTUAL	ANNUAL BUDGET	YEAR TO DATE ACTUAL	ENCUMBRANCES	REMAINING BUDGET	% BUDG USED
REVENUES							
40810 Fuel Profit Sharing	2,664	0	8,000	0	0	8,000	%
40880 Marine Fuel Revenue	10,000	0	30,000	19,789	0	10,211	66 %
40890 Package Stock Revenue	8,332	0	25,000	28,742	0	(3,742)	115 %
40900 Internal Package Stock Revenue	664	0	2,000	1,480	0	520	74 %
41330 Miscellaneous Revenue	0	0	0	6,360	0	(6,360)	%
TOTAL REVENUES ----->	21,660	0	65,000	56,371	0	8,629	87 %
EXPENSES							
LABOR							
51100 Clerical Hours	4,301	0	12,909	0	0	12,909	%
51300 Laborer Hours	0	120	0	1,551	0	(1,551)	%
51390 Overtime Pay	0	0	0	19	0	(19)	%
TOTAL LABOR ----->	4,301	120	12,909	1,570	0	11,339	12 %
LABOR BURDEN							
51500 SBS	0	7	0	100	0	(100)	%
51501 Labor Burden (budget only)	1,904	0	5,719	0	0	5,719	%
51510 PERS	0	26	0	359	0	(359)	%
51520 Esc	0	1	0	16	0	(16)	%
51530 Worker's Comp	0	15	0	208	0	(208)	%
51540 Medicare Hospital Insurance	0	2	0	24	0	(24)	%
TOTAL LABOR BURDEN----->	1,904	51	5,719	707	0	5,012	12 %
COST OF GOODS SOLD							
53200 Cost of Goods Sold	6,000	0	18,000	22,075	0	(4,075)	123 %
TOTAL COST OF GOODS SOLD----->	6,000	0	18,000	22,075	0	(4,075)	123 %
OPERATING EXPENSES							
53390 Operating Supplies	32	0	100	0	0	100	%
53490 Internal Package Stock Expense	32	0	100	0	0	100	%
53520 Shipping & Air Freight	500	0	1,500	3,209	0	(1,709)	214 %
53780 Safety Equipment	132	0	400	0	0	400	%
TOTAL OPERATING EXPENSES----->	696	0	2,100	3,209	0	(1,109)	153 %
CONSTRUCTION/PROJECTS							
GENERAL & ADMINISTRATION							
55100 Telephone/Communications	12	0	36	2	0	34	6 %

FOR PERIOD FROM: April 1, 2020 TO April 30, 2020

F305 - MARINE SALES

	YEAR TO DATE BUDGET	THIS MONTH'S ACTUAL	ANNUAL BUDGET	YEAR TO DATE ACTUAL	ENCUMBRANCES	REMAINING BUDGET	% BUDG USED
55280 Long/Short Account	0	0	0	(2,206)	0	2,206	%
55310 Insurance	4,200	0	12,604	0	0	12,604	%
55550 Admin Allocation Expense	6,688	0	20,071	4,873	0	15,198	24 %
55670 Lease Expense	20	0	67	0	0	67	%
TOTAL GENERAL & ADMINISTRATION----->	10,920	0	32,778	2,669	0	30,109	8 %
DEBT PAYMENTS							
CAPITAL IMPROVEMENTS							
TOTAL EXPENSES----->	23,821	171	71,506	30,230	0	41,276	42 %
NET SURPLUS/(DEFICIT)	(2,161)	(171)	(6,506)	26,141	0	(32,647)	(402)%

FOR PERIOD FROM: April 1, 2020 TO April 30, 2020

F310 - ELECTRIC UTILITY

	YEAR TO DATE BUDGET	THIS MONTH'S ACTUAL	ANNUAL BUDGET	YEAR TO DATE ACTUAL	ENCUMBRANCES	REMAINING BUDGET	% BUDG USED
REVENUES							
40670 Electric Utility Revenues	400,000	6,911	1,200,000	354,847	0	845,153	30 %
40680 Internal Electric Revenue	45,000	0	135,000	51,059	0	83,941	38 %
40920 Internal Equipment Revenue	0	0	0	780	0	(780)	%
40970 Labor Revenue	332	0	1,000	0	0	1,000	%
TOTAL REVENUES ----->	445,332	6,911	1,336,000	406,686	0	929,314	30 %
EXPENSES							
LABOR							
51100 Clerical Hours	53,460	0	160,384	0	0	160,384	%
51300 Laborer Hours	0	12,195	0	35,113	0	(35,113)	%
51360 Sick Pay	0	240	0	841	0	(841)	%
51370 Vacation Pay	0	247	0	864	0	(864)	%
51380 Holiday Pay	0	0	0	2,071	0	(2,071)	%
51390 Overtime Pay	0	137	0	683	0	(683)	%
51430 Medical Insurance Opt Out	0	500	0	2,000	0	(2,000)	%
TOTAL LABOR ----->	53,460	13,319	160,384	41,572	0	118,812	26 %
LABOR BURDEN							
51500 SBS	0	860	0	2,904	0	(2,904)	%
51501 Labor Burden (budget only)	16,444	0	49,333	0	0	49,333	%
51510 PERS	0	3,087	0	10,500	0	(10,500)	%
51520 Esc	0	140	0	474	0	(474)	%
51530 Worker's Comp	0	864	0	2,891	0	(2,891)	%
51540 Medicare Hospital Insurance	0	203	0	687	0	(687)	%
51590 Life Insurance	0	13	0	40	0	(40)	%
TOTAL LABOR BURDEN----->	16,444	5,167	49,333	17,496	0	31,837	35 %
COST OF GOODS SOLD							
OPERATING EXPENSES							
53390 Operating Supplies	9,000	4,115	27,000	9,176	3,087	14,737	45 %
53420 Diesel	243,332	63,887	730,000	264,358	0	465,642	36 %
53430 Wind Power	33,332	5,711	100,000	13,794	0	86,206	14 %
53450 Gasoline	1,164	458	3,500	1,484	0	2,016	42 %
53490 Internal Package Stock Expense	32	0	100	100	0	0	100 %
53510 Parts	0	50	0	50	0	(50)	%
53520 Shipping & Air Freight	1,664	23	5,000	1,049	20	3,931	21 %
53540 Vehicle Maintenance	128	0	390	0	0	390	%
53600 Building Maintenance	332	0	1,000	0	0	1,000	%
53660 Street Lights/Fire Alarm System	0	0	0	0	487	(487)	%

FOR PERIOD FROM: April 1, 2020 TO April 30, 2020

F310 - ELECTRIC UTILITY

	YEAR TO DATE BUDGET	THIS MONTH'S ACTUAL	ANNUAL BUDGET	YEAR TO DATE ACTUAL	ENCUMBRANCES	REMAINING BUDGET	% BUDG USED
53690 Small Tool Expense	264	0	800	166	177	457	43 %
53740 Kits/Sample Testing	164	0	500	0	0	500	%
53780 Safety Equipment	332	21	1,000	21	0	979	2 %
53900 Internal Water Expense	132	33	396	99	0	297	25 %
53910 Internal Sewer Expense	132	33	396	99	0	297	25 %
53920 Internal Refuse Expense	117	89	357	268	0	89	75 %
TOTAL OPERATING EXPENSES----->	290,125	74,420	870,439	290,664	3,771	576,004	34 %
CONSTRUCTION/PROJECTS							
54620 Engineering	9,180	141	27,548	141	0	27,407	1 %
TOTAL CONSTRUCTION/PROJECTS----->	9,180	141	27,548	141	0	27,407	1 %
GENERAL & ADMINISTRATION							
55100 Telephone/Communications	512	113	1,536	250	0	1,286	16 %
55130 Postage	16	0	50	6	0	44	12 %
55160 Office Supplies	32	0	100	0	0	100	%
55220 Dues/Subscriptions	2,640	337	7,925	1,368	0	6,557	17 %
55310 Insurance	8,555	0	25,667	0	0	25,667	%
55400 Travel/Per Diem	3,722	0	11,170	2,336	0	8,834	21 %
55550 Admin Allocation Expense	62,443	0	187,331	45,477	0	141,854	24 %
55670 Lease Expense	20	0	67	14	0	53	21 %
55720 License/Permits	3,498	78	10,498	117	0	10,381	1 %
55820 Consulting Services	20,200	6,237	60,600	27,329	0	33,271	45 %
55910 Miscellaneous Expense	0	0	0	220	0	(220)	%
56050 Internal Housing	2,100	0	6,300	0	0	6,300	%
TOTAL GENERAL & ADMINISTRATION----->	103,738	6,765	311,244	77,117	0	234,127	25 %
DEBT PAYMENTS							
CAPITAL IMPROVEMENTS							
57120 Plant & Equipment	203,804	16,810	611,413	133,832	0	477,581	22 %
57180 Machinery/Equipment	201,136	0	603,413	0	0	603,413	%
57210 Vehicles	10,966	6,422	32,902	35,184	0	(2,282)	107 %
TOTAL CAPITAL IMPROVEMENTS----->	415,906	23,232	1,247,728	169,016	0	1,078,712	14 %
TOTAL EXPENSES----->	888,853	123,044	2,666,676	596,006	3,771	2,066,899	22 %
NET SURPLUS/(DEFICIT)	(443,521)	(116,133)	(1,330,676)	(189,320)	(3,771)	(1,137,585)	15 %

FOR PERIOD FROM: April 1, 2020 TO April 30, 2020

F320 - WATER/SEWER UTILITY

	YEAR TO DATE BUDGET	THIS MONTH'S ACTUAL	ANNUAL BUDGET	YEAR TO DATE ACTUAL	ENCUMBRANCES	REMAINING BUDGET	% BUDG USED
REVENUES							
40610 Water Revenue	81,664	0	245,000	133,515	0	111,485	55 %
40620 Internal Water Revenue	4,244	0	12,738	3,103	0	9,635	24 %
40650 Internal Sewer Revenue	0	0	0	1,007	0	(1,007)	%
40910 Mobile Equipment Revenues	100	0	300	0	0	300	%
40970 Labor Revenue	600	0	1,800	0	0	1,800	%
TOTAL REVENUES ----->	86,608	0	259,838	137,625	0	122,213	53 %
EXPENSES							
LABOR							
51100 Clerical Hours	20,190	0	60,574	0	0	60,574	%
51300 Laborer Hours	0	1,858	0	9,397	0	(9,397)	%
51360 Sick Pay	0	892	0	1,715	0	(1,715)	%
51370 Vacation Pay	0	0	0	1,121	0	(1,121)	%
51380 Holiday Pay	0	0	0	915	0	(915)	%
51390 Overtime Pay	0	146	0	1,029	0	(1,029)	%
51430 Medical Insurance Opt Out	0	250	0	1,625	0	(1,625)	%
TOTAL LABOR ----->	20,190	3,146	60,574	15,802	0	44,772	26 %
LABOR BURDEN							
51500 SBS	0	161	0	980	0	(980)	%
51501 Labor Burden (budget only)	6,208	0	18,625	0	0	18,625	%
51510 PERS	0	572	0	3,227	0	(3,227)	%
51520 Esc	0	26	0	160	0	(160)	%
51530 Worker's Comp	0	6	0	6	0	(6)	%
51540 Medicare Hospital Insurance	0	38	0	230	0	(230)	%
51590 Life Insurance	0	7	0	26	0	(26)	%
TOTAL LABOR BURDEN----->	6,208	810	18,625	4,629	0	13,996	25 %
COST OF GOODS SOLD							
OPERATING EXPENSES							
53390 Operating Supplies	832	2,171	2,500	2,322	0	178	93 %
53450 Gasoline	804	308	2,412	1,229	0	1,183	51 %
53510 Parts	1,164	0	3,500	0	0	3,500	%
53520 Shipping & Air Freight	664	872	2,000	906	0	1,094	45 %
53540 Vehicle Maintenance	20	0	65	0	0	65	%
53740 Kits/Sample Testing	836	0	2,510	0	0	2,510	%
53780 Safety Equipment	82	21	250	21	0	229	8 %
53880 Internal Electric Utility	8,992	3,416	26,978	10,994	0	15,984	41 %
53920 Internal Refuse Expense	117	0	357	0	0	357	%

FOR PERIOD FROM: April 1, 2020 TO April 30, 2020

F320 - WATER/SEWER UTILITY

	YEAR TO DATE BUDGET	THIS MONTH'S ACTUAL	ANNUAL BUDGET	YEAR TO DATE ACTUAL	ENCUMBRANCES	REMAINING BUDGET	% BUDG USED
TOTAL OPERATING EXPENSES----->	13,511	6,788	40,572	15,472	0	25,100	38 %
CONSTRUCTION/PROJECTS							
54620 Engineering	500	413	1,500	413	0	1,087	28 %
54700 Transfer Out (Projects)	10,392	0	31,181	0	0	31,181	%
TOTAL CONSTRUCTION/PROJECTS----->	10,892	413	32,681	413	0	32,268	1 %
GENERAL & ADMINISTRATION							
55100 Telephone/Communications	378	102	1,138	226	0	912	20 %
55110 Cellular Phone Costs	0	0	0	1	0	(1)	%
55130 Postage	100	0	300	0	0	300	%
55160 Office Supplies	8	0	30	0	0	30	%
55220 Dues/Subscriptions	884	100	2,655	467	0	2,188	18 %
55310 Insurance	2,852	0	8,562	0	0	8,562	%
55400 Travel/Per Diem	1,832	0	5,500	1,062	0	4,438	19 %
55550 Admin Allocation Expense	28,991	0	86,975	21,114	0	65,861	24 %
55670 Lease Expense	20	0	67	14	0	53	21 %
55720 License/Permits	32	100	100	100	0	0	100 %
TOTAL GENERAL & ADMINISTRATION----->	35,097	302	105,327	22,984	0	82,343	22 %
DEBT PAYMENTS							
CAPITAL IMPROVEMENTS							
TOTAL EXPENSES----->	85,898	11,459	257,779	59,300	0	198,479	23 %
NET SURPLUS/(DEFICIT)	710	(11,459)	2,059	78,325	0	(76,266)	999 %

FOR PERIOD FROM: April 1, 2020 TO April 30, 2020

F321 - SEWER UTILITY

	YEAR TO DATE BUDGET	THIS MONTH'S ACTUAL	ANNUAL BUDGET	YEAR TO DATE ACTUAL	ENCUMBRANCES	REMAINING BUDGET	% BUDG USED
REVENUES							
40640 Sewer Revenues	31,164	0	93,500	20,551	0	72,949	22 %
40650 Internal Sewer Revenue	3,300	0	9,900	1,386	0	8,514	14 %
40910 Mobile Equipment Revenues	100	0	300	0	0	300	%
TOTAL REVENUES ----->	34,564	0	103,700	21,937	0	81,763	21 %
EXPENSES							
LABOR							
51100 Clerical Hours	9,832	0	29,498	0	0	29,498	%
51300 Laborer Hours	0	1,792	0	6,959	0	(6,959)	%
51360 Sick Pay	0	0	0	184	0	(184)	%
51370 Vacation Pay	0	0	0	155	0	(155)	%
51380 Holiday Pay	0	0	0	92	0	(92)	%
TOTAL LABOR ----->	9,832	1,792	29,498	7,390	0	22,108	25 %
LABOR BURDEN							
51500 SBS	0	157	0	556	0	(556)	%
51501 Labor Burden (budget only)	3,020	0	9,063	0	0	9,063	%
51510 PERS	0	563	0	1,948	0	(1,948)	%
51520 Esc	0	26	0	91	0	(91)	%
51540 Medicare Hospital Insurance	0	37	0	131	0	(131)	%
TOTAL LABOR BURDEN----->	3,020	783	9,063	2,726	0	6,337	30 %
COST OF GOODS SOLD							
OPERATING EXPENSES							
53390 Operating Supplies	500	0	1,500	0	288	1,212	19 %
53420 Diesel	500	0	1,500	349	0	1,151	23 %
53450 Gasoline	396	0	1,188	0	0	1,188	%
53510 Parts	1,000	0	3,000	0	0	3,000	%
53520 Shipping & Air Freight	0	0	0	0	32	(32)	%
53540 Vehicle Maintenance	144	0	435	0	0	435	%
53600 Building Maintenance	400	0	1,200	0	0	1,200	%
53880 Internal Electric Utility	4,496	1,325	13,489	3,676	0	9,813	27 %
53920 Internal Refuse Expense	117	0	357	0	0	357	%
TOTAL OPERATING EXPENSES----->	7,553	1,325	22,669	4,025	320	18,324	19 %
CONSTRUCTION/PROJECTS							
54620 Engineering	500	71	1,500	71	0	1,429	5 %

FOR PERIOD FROM: April 1, 2020 TO April 30, 2020

F321 - SEWER UTILITY

	YEAR TO DATE BUDGET	THIS MONTH'S ACTUAL	ANNUAL BUDGET	YEAR TO DATE ACTUAL	ENCUMBRANCES	REMAINING BUDGET	% BUDG USED
TOTAL CONSTRUCTION/PROJECTS----->	500	71	1,500	71	0	1,429	5 %
GENERAL & ADMINISTRATION							
55100 Telephone/Communications	184	102	560	226	0	334	40 %
55130 Postage	8	0	30	0	0	30	%
55160 Office Supplies	4	0	20	0	0	20	%
55220 Dues/Subscriptions	668	33	2,004	155	0	1,849	8 %
55310 Insurance	617	0	1,857	0	0	1,857	%
55400 Travel/Per Diem	1,832	0	5,500	1,353	0	4,147	25 %
55550 Admin Allocation Expense	28,991	0	86,975	21,114	0	65,861	24 %
55670 Lease Expense	20	0	67	14	0	53	21 %
55820 Consulting Services	3,744	3,340	11,235	3,340	0	7,895	30 %
TOTAL GENERAL & ADMINISTRATION----->	36,068	3,475	108,248	26,202	0	82,046	24 %
DEBT PAYMENTS							
CAPITAL IMPROVEMENTS							
TOTAL EXPENSES----->	56,973	7,446	170,978	40,414	320	130,244	24 %
NET SURPLUS/(DEFICIT)	(22,409)	(7,446)	(67,278)	(18,477)	(320)	(48,481)	28 %

FOR PERIOD FROM: April 1, 2020 TO April 30, 2020

F323 - REFUSE UTILITY

	YEAR TO DATE BUDGET	THIS MONTH'S ACTUAL	ANNUAL BUDGET	YEAR TO DATE ACTUAL	ENCUMBRANCES	REMAINING BUDGET	% BUDG USED
REVENUES							
40580 Refuse Revenues	53,144	89	159,435	36,978	0	122,457	23 %
40590 Refuse Internal	7,614	0	22,846	6,287	0	16,559	28 %
40970 Labor Revenue	164	0	500	0	0	500	%
TOTAL REVENUES ----->	60,922	89	182,781	43,265	0	139,516	24 %
EXPENSES							
LABOR							
51100 Clerical Hours	20,856	0	62,575	0	0	62,575	%
51300 Laborer Hours	0	3,337	0	11,099	0	(11,099)	%
51360 Sick Pay	0	0	0	311	0	(311)	%
51370 Vacation Pay	0	2,033	0	2,661	0	(2,661)	%
51380 Holiday Pay	0	0	0	700	0	(700)	%
51390 Overtime Pay	0	0	0	8	0	(8)	%
TOTAL LABOR ----->	20,856	5,370	62,575	14,779	0	47,796	24 %
LABOR BURDEN							
51500 SBS	0	329	0	980	0	(980)	%
51501 Labor Burden (budget only)	10,240	0	30,720	0	0	30,720	%
51510 PERS	0	821	0	3,157	0	(3,157)	%
51520 Esc	0	54	0	160	0	(160)	%
51530 Worker's Comp	0	885	0	2,632	0	(2,632)	%
51540 Medicare Hospital Insurance	0	78	0	232	0	(232)	%
51580 Medical Insurance	0	957	0	3,830	0	(3,830)	%
51590 Life Insurance	0	7	0	20	0	(20)	%
TOTAL LABOR BURDEN----->	10,240	3,131	30,720	11,011	0	19,709	36 %
COST OF GOODS SOLD							
OPERATING EXPENSES							
53390 Operating Supplies	1,940	0	5,825	150	0	5,675	3 %
53420 Diesel	364	44	1,100	449	0	651	41 %
53450 Gasoline	1,500	309	4,500	1,796	0	2,704	40 %
53520 Shipping & Air Freight	732	23	2,200	56	0	2,144	3 %
53540 Vehicle Maintenance	692	0	2,080	0	0	2,080	%
53780 Safety Equipment	32	21	100	21	0	79	21 %
53880 Internal Electric Utility	3,032	367	9,100	1,144	0	7,956	13 %
53900 Internal Water Expense	132	33	396	99	0	297	25 %
53910 Internal Sewer Expense	132	33	396	99	0	297	25 %
TOTAL OPERATING EXPENSES----->	8,556	830	25,697	3,814	0	21,883	15 %

FOR PERIOD FROM: April 1, 2020 TO April 30, 2020

F323 - REFUSE UTILITY

	YEAR TO DATE BUDGET	THIS MONTH'S ACTUAL	ANNUAL BUDGET	YEAR TO DATE ACTUAL	ENCUMBRANCES	REMAINING BUDGET	% BUDG USED
CONSTRUCTION/PROJECTS							
GENERAL & ADMINISTRATION							
55100 Telephone/Communications	324	116	978	256	0	722	26 %
55160 Office Supplies	8	0	30	0	0	30	%
55220 Dues/Subscriptions	1,024	31	3,075	382	0	2,693	12 %
55310 Insurance	2,264	0	6,800	0	0	6,800	%
55550 Admin Allocation Expense	24,530	0	73,594	17,866	0	55,728	24 %
55670 Lease Expense	20	0	67	14	0	53	21 %
55720 License/Permits	82	0	250	250	0	0	100 %
55820 Consulting Services	5,228	0	15,690	0	0	15,690	%
TOTAL GENERAL & ADMINISTRATION----->	33,480	147	100,484	18,768	0	81,716	19 %
DEBT PAYMENTS							
CAPITAL IMPROVEMENTS							
TOTAL EXPENSES----->	73,132	9,478	219,476	48,372	0	171,104	22 %
NET SURPLUS/(DEFICIT)	(12,210)	(9,389)	(36,695)	(5,107)	0	(31,588)	14 %

FOR PERIOD FROM: April 1, 2020 TO April 30, 2020

F340 - HARBOR DEPARTMENT

	YEAR TO DATE BUDGET	THIS MONTH'S ACTUAL	ANNUAL BUDGET	YEAR TO DATE ACTUAL	ENCUMBRANCES	REMAINING BUDGET	% BUDG USED
REVENUES							
40340 Federal Grants	40,000	0	120,000	0	0	120,000	%
40480 Lease Revenues	0	0	0	5,000	0	(5,000)	%
40490 Dock Revenues	13,000	0	39,000	40,529	0	(1,529)	104 %
40520 Wharfage Revenue	12,000	0	36,000	40,254	0	(4,254)	112 %
40970 Labor Revenue	100	0	300	693	0	(393)	231 %
TOTAL REVENUES ----->	65,100	0	195,300	86,476	0	108,824	44 %
EXPENSES							
LABOR							
51100 Clerical Hours	12,156	0	36,474	0	0	36,474	%
51300 Laborer Hours	0	1,678	0	9,862	0	(9,862)	%
51380 Holiday Pay	0	0	0	632	0	(632)	%
51390 Overtime Pay	0	308	0	1,067	0	(1,067)	%
51430 Medical Insurance Opt Out	0	250	0	1,000	0	(1,000)	%
TOTAL LABOR ----->	12,156	2,236	36,474	12,561	0	23,913	34 %
LABOR BURDEN							
51500 SBS	0	100	0	855	0	(855)	%
51501 Labor Burden (budget only)	3,732	0	11,202	0	0	11,202	%
51510 PERS	0	458	0	1,924	0	(1,924)	%
51520 Esc	0	20	0	143	0	(143)	%
51530 Worker's Comp	0	179	0	1,247	0	(1,247)	%
51540 Medicare Hospital Insurance	0	29	0	207	0	(207)	%
51590 Life Insurance	0	7	0	20	0	(20)	%
TOTAL LABOR BURDEN----->	3,732	793	11,202	4,396	0	6,806	39 %
COST OF GOODS SOLD							
OPERATING EXPENSES							
53390 Operating Supplies	16	0	50	270	0	(220)	540 %
53450 Gasoline	332	33	1,000	682	0	318	68 %
53520 Shipping & Air Freight	0	23	0	59	8	(67)	%
53540 Vehicle Maintenance	42	0	130	0	70	60	54 %
53750 Uniforms	100	0	300	0	0	300	%
53780 Safety Equipment	164	21	500	21	0	479	4 %
53810 Radio/Computers/Electrnc Equip	164	0	500	220	0	280	44 %
53920 Internal Refuse Expense	2,748	688	8,250	2,063	0	6,187	25 %
TOTAL OPERATING EXPENSES----->	3,566	765	10,730	3,315	78	7,337	32 %

FOR PERIOD FROM: April 1, 2020 TO April 30, 2020

F340 - HARBOR DEPARTMENT

	YEAR TO DATE BUDGET	THIS MONTH'S ACTUAL	ANNUAL BUDGET	YEAR TO DATE ACTUAL	ENCUMBRANCES	REMAINING BUDGET	% BUDG USED
CONSTRUCTION/PROJECTS							
GENERAL & ADMINISTRATION							
55100 Telephone/Communications	316	113	948	250	0	698	26 %
55220 Dues/Subscriptions	1,796	132	5,389	3,768	0	1,621	70 %
55310 Insurance	4,271	0	12,815	0	0	12,815	%
55400 Travel/Per Diem	1,232	0	3,700	0	0	3,700	%
55550 Admin Allocation Expense	8,920	0	26,762	6,497	0	20,265	24 %
55820 Consulting Services	40,000	0	120,000	0	0	120,000	%
55910 Miscellaneous Expense	0	0	0	401	0	(401)	%
TOTAL GENERAL & ADMINISTRATION----->	56,535	245	169,614	10,916	0	158,698	6 %
DEBT PAYMENTS							
56760 Debt Interest	17,712	0	53,138	0	0	53,138	%
56950 Debt Principal	10,997	0	32,997	0	0	32,997	%
TOTAL DEBT PAYMENTS----->	28,709	0	86,135	0	0	86,135	%
CAPITAL IMPROVEMENTS							
57210 Vehicles	10,966	6,422	32,902	35,184	0	(2,282)	107 %
TOTAL CAPITAL IMPROVEMENTS----->	10,966	6,422	32,902	35,184	0	(2,282)	107 %
TOTAL EXPENSES----->	115,664	10,461	347,057	66,372	78	280,607	19 %
NET SURPLUS/(DEFICIT)	(50,564)	(10,461)	(151,757)	20,104	(78)	(171,783)	(13)%